



## **CONFIRMED COUNCIL MEETING MINUTES**

Tuesday, 19 December 2023

6:00pm

Meeting held in person

Community Room 1, Community Hub, Maryborough  
and livestreamed on the internet.

## **MEMBERSHIP**

Councillors:

Liesbeth Long (Mayor)

Grace La Vella

Geoff Lovett

Chris Meddows-Taylor

Gerard Murphy

Wayne Sproull

Anna de Villiers

Confirmed at the Council Meeting  
on 23 January 2024

## **CONFIRMED COUNCIL MEETING MINUTES – 19 December 2023**

### **1. COMMENCEMENT OF MEETING AND WELCOME**

The Mayor commenced the meeting at 6pm, welcoming all present, with an acknowledgement of country and the Council Prayer.

#### **PRESENT:**

##### **Councillors**

Liesbeth Long (Mayor)

Grace La Vella

Chris Meddows-Taylor

Gerard Murphy

Wayne Sproull

Anna de Villiers

##### **Officers**

Chief Executive Officer Lucy Roffey

General Manager Assets Infrastructure and Planning Matthew Irving

General Manager Corporate Performance Mick Smith

### **2. APOLOGIES**

Cr Geoff Lovett

### **3. LEAVE OF ABSENCE**

Nil

### **4. DISCLOSURES OF CONFLICTS OF INTEREST**

Nil

### **5. CONFIRMATION OF THE MINUTES OF PREVIOUS COUNCIL MEETINGS**

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To present for confirmation the following:

### **MOTION**

That Council confirm the following Minutes as a true and accurate record of the meeting:

- Minutes from previous Special Council Meeting dated 31 October 2023
- Minutes from previous Statutory Council Meeting dated 21 November 2023
- Minutes from previous Council Meeting Dated 28 November 2023

**Moved:** Cr La Vella

**Seconded:** Cr Meddows Taylor

**Carried**

## **6. REPORTS FROM COMMITTEES**

Nil.

## **7. PETITIONS**

Nil.

## **8. OFFICER REPORTS**

### **8.1 CONTRACT G1854-2023Q - RESEALING WORKS**

The purpose of this report is to recommend that Council award Contract G1854-2023Q Central Goldfields Shire - 2023-24 Resealing Works to Primal Surfacing Pty Ltd for the contract sum of \$682,968.54 (exclusive of GST).

As the value of the recommended awarding of contract is anticipated to be above the CEO's financial delegation, the contract is required to be awarded by Council.

### **MOTION**

That Council:

1. approve the award of Contract G1854-2023Q to Primal Surfacing Pty Ltd (as part of the VSA Group Pty Ltd) for the 2023-24 Resealing Works in Central Goldfields Shire, at a contract sum of \$682,968.54 (exclusive of GST);
2. note that the provisional roads listed in the contract will only proceed up until the \$640,000 budget allocation is exhausted;

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3. Authorise the Chief Executive Officer to take all necessary actions to execute Contract G1854-2023Q, including informing the respondents of Council's decision in this matter.

**Moved:** Cr Sproull

**Seconded:** Cr La Vella

**Carried**

Councillors who spoke on the matter: Crs Sproull, La Vella

### 8.2 CONTRACT G1459-2020 BITUMINOUS SPRAY SEALING PANEL REPORT

The purpose of this report is to recommend Council extend the Contract G1459-2020 Panel of Suppliers for Bituminous Spray Sealing for or an additional two-year term starting February 2024 subject to the Panel of Suppliers acceptance.

#### **MOTION**

That Council:

1. extend Contract G1459-2020 (Panel of Suppliers for Bituminous Spray Sealing) for an additional 2-year term, commencing February 2024;
2. authorise the Chief Executive Officer to undertake all necessary negotiations for the extended terms and conditions of Contract G1459-2020 and to sign the extension of Contract G1459-2020;
3. Grant financial delegation to the Chief Executive Officer to expend up to maximum amount that aligns with the annual Capital Works Resealing Budget, enabling acceptance of quotations and approval of any expenditure under the extended term of Contract G1459-2020.

**Moved:** Cr Sproull

**Seconded:** Cr de Villiers

**Carried**

Councillors who spoke on the matter: Cr Sproull.

### 8.3 G1826-23 PROVISION OF TRADE SERVICES – PANEL OF SUPPLIERS

The purpose of this report is to recommend Council award contract G1826-23 Provision of Trade Services – Panel of Suppliers following a public tender process. The contract is a two-year with two options to extend one year each, schedule of rates contract and the anticipated spend over the contract is above the CEO's financial delegation and is required to be awarded by Council.

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**MOTION**

That Council award G1826-23 Provision of Trade Services – Panel of Suppliers to the following companies under a Schedule of Rates Contract, for an initial term of 2 years with two options to extend of one year each.

| No | Company Name  | Services to be Provided.   |
|----|---|--|
| 1  | Troy Walker Electrical Pty Ltd  | Fencing and Welding Services   |
| 2  | Shade 'n' Sails   | Shade Sail Repairs and Membrane Replacement  |
| 3  | The Trustee for Astbury Business Trust t/as Astbury Welding and Contracting | Fencing and Welding Services   |
| 4  | Encore Contracting Pty Ltd  | Test and Tagging   |
| 5  | Joshua Laurence Mockridge   | Plastering   |
| 6  | B. & W.A. Home Furnishiners Pty Ltd t/as O'Hallorans Maryborough            | Curtains, Blinds and Window Decorations and Flooring (Carpets, Vinyl, Surfaces, Bonds) |
| 7  | Verminate Pty Ltd t/as Verminate Pest Control                               | Pest Control   |
| 8  | Anthony Jonathan Coyle T/as Tony's Pest Control Victoria                    | Pest Control   |
| 9  | The Trustee for the Beaton Family Trust T/as AB Paint Pty Ltd               | Painting and Decorating  |
| 10 | The Lark Family Trust t/as Attention to Detail Painting Services PTY LTD    | Painting and Decorating  |
| 11 | HQ Building Pty Ltd t/as Heenan Homes & Construction                        | Carpentry and Handyman   |
| 12 | Kepal Building Services Pty Ltd   | Carpentry and Handyman   |
| 13 | Luff Metal Fab Pty Ltd  | Welding Services   |
| 14 | CIS Industrial Services Pty Ltd   | Welding Services   |

**Moved:** Cr Sproull

**Seconded:** Cr de Villiers

**For:** Crs Sproull, Meddows-Taylor, Long, La Vella and De Villiers

**Against:** Cr Murphy

**Carried**

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Councillors who spoke on the matter: Crs Sproull, DeVillers, Murphy.

### 8.4 COMMUNITY ASSET COMMITTEE REPORT AND REVIEW

The report presents information about the performance of Council's Community Asset Committees in accordance with section 47(6) of the Local Government Act 2020, and the results of a review of the Committees.

#### **MOTION**

That Council:

1. endorses the use of the attached template of the Instrument of Delegation for all Community Asset Committees, to be amended as required by the Chief Executive Officer in accordance with section 47(1)(b) of the Local Government Act 2020;
2. acknowledging the convention that Council appoints individual members of the community to Community Asset Committees:
  - a. delegate to the Chief Executive Officer the ability to appoint members to Council's Community Asset Committees when:
    - i. casual vacancies occur; or
    - ii. it is otherwise necessary for the operation of the Committee for further members to be appointed; and
3. requires the CEO to include in the annual report to Council on the operation of Community Asset Committees, any such appointments made by the CEO under delegation.

**Moved:** Cr Meddows-Taylor

**Seconded:** Cr de Villiers

**For:** Crs Sproull, Meddows-Taylor, Long, La Vella

**Against:** Cr Murphy

**Abstain:** Cr de Villiers

**Carried**

Councillors who spoke on the matter: Crs Meddows-Taylor, De Villiers, Murphy.

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### 8.5 ESTABLISHMENT OF TULLAROOP LEISURE CENTRE COMMUNITY ASSET COMMITTEE

The report presents actions to be undertaken to establish the Tullaroop Leisure Centre Community Asset Committee.

#### **MOTION**

In exercise of the power conferred by s 65 of the *Local Government Act 2020* (the Act), Council resolves that:

1. from the date of this resolution, there be established as a Community Asset Committee the Tullaroop Leisure Centre Community Asset Committee (Committee);
2. the purpose of the Committee is set out in the Schedule to this resolution;
3. the members of the Committee are:
  - a. Ian Fettling – Maryborough Squash Club representative
  - b. Greg Butler – community member
  - c. Rowena Butler – community member
  - d. Lewis Cain – community member
  - e. Carisbrook Primary School representative (to be determined);
4. the Chairperson of the Committee is Ian Fettling;
5. a quorum of the Committee is a whole number that is an absolute majority, which is greater than half the total number of members of the Committee including no fewer than two office bearers;
6. all members of the Committee have voting rights on the Committee; and
7. the Councillor representative for the Committee is Cr Anna de Villiers.

**Moved:** Cr de Villiers

**Seconded:** Cr Meddows-Taylor

**Carried**

Councillors who spoke on the matter: Crs de Villiers, Meddows-Taylor, Murphy

### 8.6 COMMUNITY AUDIT AND RISK COMMITTEE'S BIENNIAL REPORT TO COUNCIL DECEMBER 2023

As required under Section 54(5) of the *Local Government Act 2020*, an Audit and Risk Committee (the Committee) report must be prepared and presented to Council on the outcomes of the Committee meetings on a biennial basis.

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This report which covers the six months to 30 November 2023, was considered at the Audit and Risk Committee Meeting held on 5 December 2023, and was endorsed by the Committee for presentation to the Council.

### **MOTION**

That Council

1. receive and note the report; and
2. thank Cr Geoff Lovett for his contribution and commitment during his time as Councillor Representative on the Audit and Risk Committee.

**Moved:** Cr Murphy

**Seconded:** Cr de Villiers

**Carried**

Councillors who spoke on the matter: Crs Murphy, La Vella, Meddows-Taylor, Long

### **8.7 AUDIT AND RISK COMMITTEE CHARTER – 2023 REVIEW**

The report presents the updated Audit and Risk Committee Charter to Council, for consideration for adoption at the December 2023 Council Meeting. The Audit and Risk Committee Charter fulfils Council's obligation under section 54 of the *Local Government Act 2020*.

### **MOTION**

That Council adopt the amended Audit and Risk Committee Charter as attached.

**Moved:** Cr de Villiers

**Seconded:** Cr Murphy

**Carried**

Crs who spoke on the matter: Crs de Villiers, Murphy

### **8.8 SETTING COUNCIL MEETING DATES FOR 2024**

The purpose of this report is to set the proposed dates and times for meetings of Council for the 2024 calendar year.

### **MOTION**

That Council adopt the proposed Council Meeting dates for 2024:

- Tuesday 23 January
- Tuesday 27 February



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- Tuesday 26 March
- Tuesday 23 April
- Tuesday 28 May
- Tuesday 25 June
- Tuesday 23 July
- Tuesday 20 August
- Tuesday 17 September
- **No Council Meeting Scheduled for October**
- Wednesday 6 November
- Tuesday 26 November
- Tuesday 17 December

**Moved:** Cr La Vella

**Seconded:** Cr Sproull

**Carried**

No Councillors spoke on the matter.

### 8.9 UPDATE OF S5 INSTRUMENT OF DELEGATION FROM COUNCIL TO CEO

The purpose of this report is to recommend Councillors adopt the updated S5 Instrument of Delegation under which Council delegates its powers under various Acts to the CEO.

#### **MOTION**

In the exercise of the power conferred by s 11(1)(b) of the *Local Government Act 2020* (the Act), Central Goldfields Shire Council (Council) resolves that:

1. references in the attached instrument to “ex GST” be changed to “GST inclusive”;
2. there be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached *Instrument of Delegation to the Chief Executive Officer*, subject to the conditions and limitations specified in that Instrument as modified at point 1 above;
3. the instrument comes into force immediately upon this resolution being made and is to be signed by the Council’s Chief Executive Officer and the Mayor;
4. on the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked; and

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5. the duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

**Moved:** Cr Meddows-Taylor

**Seconded:** Cr La Vella

**Carried**

Councillors who spoke on the motion: Crs Meddows-Taylor, Murphy

### 8.10 COMMUNICATIONS AND ENGAGEMENT STRATEGY – ANNUAL REVIEW

The purpose of this report is for Council to consider and adopt a review of the Communications and Engagement Strategy to continue to benchmark excellent communications and engagement with the Central Goldfields community.

#### **MOTION**

That Council note the review of CGSC Communications and Engagement Strategy.

**Moved:** Cr La Vella

**Seconded:** Cr Meddows-Taylor

**Carried**

Councillors who spoke on the matter: Crs La Vella, de Villiers.

## 9. NOTICES OF MOTION

### 9.1 NOTICE OF MOTION, NO. 11 FROM CR CHRIS MEDDOWS-TAYLOR

#### **MOTION**

That Council;

1. Note the published objectives by the producers and distributors of the recent three-part documentary "*Meet the Neighbours*" focused on Maryborough in Central Goldfields Shire included to "*shine a light on what is a divided, two speed and unequal Australia, and what some of the solutions to this disparity might be*" and that in turn may "*kickstart an important national conversation about the challenges facing parts of regional Australia;*"
2. Resolve to write to the Prime Minister in terms of the draft letter attached, seeking his support and leadership for this important national conversation to commence within National Cabinet, with a view to developing a strategy to redress key challenges facing regional Australian towns, and through more focussed and

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strategic investment and better infrastructure and services provision, create a fairer and more equal Australia;

3. Agree to copy of this letter being sent to the Premier of Victoria with a covering letter seeking her own support for this action within National Cabinet as well as copies being sent to Members of Parliament representing our Shire at Commonwealth and State levels; and
4. Request the CEO to incorporate this real opportunity for Maryborough and Central Goldfields Shire into Council's advocacy program, targeted and focused to specific Ministers, government bodies and funding agencies and actual grant streams.

**Moved:** Cr Meddows-Taylor

**Seconded:** Cr Sproull

**Carried**

Councillors who spoke on the matter: Crs Meddows-Taylor, Sproull, La Vella, de Villiers , Murphy

### 10. COUNCILLOR REPORTS AND GENERAL BUSINESS

Nil

### 11. URGENT BUSINESS

Nil

### 12. CONFIDENTIAL BUSINESS

Nil

### 13. MEETING CLOSURE

The meeting closed at 7:42pm.