



COUNCIL MEETING AGENDA

Tuesday
28 May 2024
6pm

Community Room 1, Community Hub, Maryborough and
livestreamed on the internet.

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1. Commencement of Meeting and Welcome

Councils must, in the performance of its role, give effect to the overarching governance principles in the *Local Government Act 2020*.¹

These are included below to guide Councillor consideration of issues and Council decision making.

- a. Council decisions are to be made and actions taken in accordance with the relevant law;
- b. priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c. the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d. the municipal community is to be engaged in strategic planning and strategic decision making;
- e. innovation and continuous improvement is to be pursued;
- f. collaboration with other Councils and Governments and statutory bodies is to be sought;
- g. the ongoing financial viability of the Council is to be ensured;
- h. regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i. the transparency of Council decisions, actions and information is to be ensured.

2. Apologies

Council's Governance Rules require that the minutes of Council meetings record the names of Councillors present and the names of any Councillors who apologised in advance for their non-attendance.²

The annual report will list councillor attendance at Council meetings. Councillor attendance at Councillor briefings is also recorded.

3. Leave of Absence

One reason that a Councillor ceases to hold the office of Councillor (and that office becomes vacant) is if a Councillor is absent from Council meetings for a period of 4 consecutive months without leave obtained from the Council. (There are some exceptions to this – see section 35 for more information.)

A Councillor can request a leave of absence. Any reasonable request for leave must be granted.³ Leave of absence is approved by Council.

Any request will be dealt with in this item which is a standing item on the agenda. The approvals of leave of absence will be noted in the minutes of Council in which it is granted. It will also be noted in the minutes of any Council meeting held during the period of the leave of absence.

¹ Section 9.

² Chapter 2, rule 62.

³ See Local Government Act 2020 s 35 (4) and s 35 (1) (e).

4. Conflicts of Interest

Conflicts of Interest must be disclosed at the commencement of a Council meeting or Councillor briefing, or as soon as a Councillor recognises that they have a conflict of interest.

The relevant provisions in the *Local Government Act 2020* include those in Part 6, Division 2 (from section 126). Failing to disclose a conflict of interest and excluding themselves from the decision making process is an offence.

Disclosures at Council meetings

Under the Governance Rules:¹

A Councillor who has a conflict of interest in a matter being considered at a Council meeting at which he or she:

1 is present must disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the Council meeting immediately before the matter is considered; or

2 intends to be present must disclose that conflict of interest by providing to the Chief Executive Officer before the Council meeting commences a written notice:

2.1 advising of the conflict of interest;

2.2 explaining the nature of the conflict of interest; and

2.3 detailing, if the nature of the conflict of interest involves a Councillor's relationship with or a gift from another person, the:

(a) name of the other person;

(b) nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person; and

(c) nature of that other person's interest in the matter, and then immediately before the matter is considered at the meeting announcing to those present that he or she has a conflict of interest and that a written notice has been given to the Chief Executive Officer under this sub-Rule.

The Councillor must, in either event, leave the Council meeting immediately after giving the explanation or making the announcement (as the case may be) and not return to the meeting until after the matter has been disposed of.

Disclosures at councillor briefings (and other meetings)

Also under the Governance Rules,² a Councillor who has a conflict of interest in a matter being considered by a meeting held under the auspices of Council at which he or she is present must:

1. disclose that conflict of interest by explaining the nature of the conflict of interest to those present at the meeting immediately before the matter is considered;
2. absent himself or herself from any discussion of the matter; and
3. as soon as practicable after the meeting concludes provide to the Chief Executive Officer a written notice recording that the disclosure was made and accurately summarising the explanation given to those present at the meeting.

¹ Chapter 5, Rule 3

² Chapter 5, Rule .

Councillor form to disclose conflicts of interest

Name: _____

Date: _____

Meeting type:

- Briefing
- Meeting
- Other _____

Nature of the conflict of interest (describe):

If the nature of the conflict of interest involves a Councillor's relationship with or a gift from another person:

- name of the other person (gift giver): _____
- nature of the relationship with that other person or the date of receipt, value and type of gift received from the other person: _____
- nature of that other person's interest in the matter: _____

5. Confirmation of Minutes from previous Council Meetings

RECOMMENDATION

That Council confirm the following Minutes as a true and accurate record of the meeting:

- **5.1** Minutes from previous Council Meeting dated 23 April 2024.
- **5.2** Confidential Minutes from Council Meeting Dated 23 April 2024 (minutes provided under a separate cover)



DRAFT COUNCIL MEETING MINUTES

Tuesday, 23 April 2024

6:00pm

Meeting held in person

Community Room 1, Community Hub, Maryborough
and livestreamed on the internet.

MEMBERSHIP

Councillors:

Liesbeth Long (Mayor)

Grace La Vella

Geoff Lovett

Chris Meddows-Taylor

Gerard Murphy

Wayne Sproull

Anna de Villiers

To be confirmed at the Council Meeting
scheduled for 28 May 2024

1. COMMENCEMENT OF MEETING AND WELCOME

The Mayor commenced the meeting at 6pm, welcoming all present, with an acknowledgement of country and the Council Prayer.

PRESENT:

Councillors

Liesbeth Long (Mayor)

Grace La Vella

Anna De Villiers

Geoff Lovett

Gerard Murphy

Wayne Sproull

Officers

Chief Executive Officer Lucy Roffey

General Manager Infrastructure Assets and Planning Matthew Irving

General Manager Community Wellbeing Emma Little

General Manager Corporate Performance Mick Smith

Acting General Manager Infrastructure Assets and Planning

2. APOLOGIES

Cr Chris Meddows-Taylor

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF PREVIOUS COUNCIL MEETINGS

That Council confirm the following minutes as a true and accurate record of the meeting:

- Minutes of the Council Meeting dated 26/03/2024

Moved: Cr La Vella

Seconded: Cr Sproull

Carried

6. REPORTS FROM COMMITTEES

Nil.

7. PETITIONS

Nil.

8. OFFICER REPORTS

8.1 QUARTERLY FINANCE REPORT – MARCH 2024

The purpose of this report is to update Council on the financial performance for the year to date and how it is tracking against the adopted budget, noting any material differences.

RECOMMENDATION

That Council receives and notes the attached Finance Report for the period to 31 March 2024.

Moved: Cr Murphy

Seconded: Cr Sproull

Carried

Crs who spoke to the motion: Cr Murphy.

8.2 CENTRAL GOLDFIELDS SHIRE COUNCIL DRAFT BUDGET 2024/25

The purpose of this report is to provide Council with a draft Budget for the 2024/25 financial year and to open the community consultation period of four (4) weeks.

RECOMMENDATION

That Council;

1. Receives and notes the attached Draft Budget for Central Goldfields Shire Council for the 2024/25 financial year.
2. Notes an operating surplus of \$3.3m, and capital works program of \$13.7m, of which \$2.9m is considered carry forward projects.
3. In accordance with the Local Government Act 2020, and Central Goldfields Shire's Engagement Policy, make the draft budget available for public comment.
4. Display the proposed budget on the Shire's website
5. Receive comment/submissions on the proposed Budget until close of business on 24 May 2024.

Moved: Cr Lovett

Seconded: Cr La Vella

Carried

Crs who spoke to the matter: Crs Lovett, La Vella, Murphy

8.3 DRAFT FINANCIAL SUSTAINABILITY STRATEGY

The purpose of this report is for Council to consider and endorse the Draft Financial Sustainability Strategy for community feedback in conjunction with the Annual Budget community engagement process.

RECOMMENDATION

That Council;

1. Endorse the Draft Financial Sustainability Strategy for community feedback;
2. Make the Draft Financial Sustainability Strategy available for community feedback on Council's Engage Website and through the Annual Budget community engagement process ;
3. Submit the Financial Sustainability Strategy to the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport Inquiry into Local Government Sustainability;
4. Consider the Financial Sustainability Strategy for adoption at the June Ordinary Council Meeting.

Moved: Cr Sproull

Seconded: Cr Murphy

Carried

Crs who spoke to the matter: Crs Sproull, Lovett.

8.4 COMMUNITY ENGAGEMENT POLICY AND MEMORIALS POLICY REVIEWS

The purpose of this report to provide Council with the reviewed and updated Community Engagement Policy and Memorials Policy.

The purpose of updating and reviewing Policies within the specified timeframe is to ensure Council is current with their Policies and Procedures and remains in compliance and up to date with the Local Government Act 2020 and legislative requirements.

RECOMMENDATION

That Council:-

1. Endorse the updated Community Engagement Policy
2. Endorse the draft Memorials Policy for community feedback.

Moved: Cr Sproull

Seconded: Cr de Villiers

Carried

Crs who spoke to the matter: Crs Sproull.

8.5 PLAY OUR WAY FUND

The purpose of this report is to provide an update to Council on the Federal Governments' Play Our Way Fund (POWF) and the proposal to submit an application under the program for works to upgrade the Deledio Recreation Reserve Pavilion.

RECOMMENDATION

That Council;

1. Supports an application to the Federal Governments' Play Our Way Fund for \$2M for the Deledio Recreation Reserve Pavilion project, and
2. Approves a co-contribution up to \$500K through future borrowings for a successful application as part of the 2024/2025 Annual Budget.

Moved: Cr La Vella

Seconded: Cr de Villiers

Carried

Crs who spoke to the matter: Crs La Vella, de Villiers, Long.

8.6 APPOINTMENT OF SUBSTITUTE REPRESENTATIVE TO MAV STATE COUNCIL

The purpose of this report is to recommend that Mayor Cr Liesbeth Long, be appointed as the substitute representative for the Municipal Association Victoria ("MAV") so that she can attend the MAV State Council meeting 17 May 2024 as nominated MAV representative, Cr Anna De Villiers and alternative substitute Cr Grace La Vella are unable to attend.

RECOMMENDATION

That Council appoint Mayor Cr Liesbeth Long as Council's substitute representative for the Municipal Association of Victoria to attend MAV State Meeting 17 May 2024.

Moved: Cr Lovett

Seconded: Cr La Vella

Carried

Crs who spoke to the matter: Cr Lovett.

8.7 APPOINTMENT OF PROXY REPRESENTATIVE TO CENTRAL VICTORIAN GREENHOUSE ALLIANCE BOARD OF DIRECTORS

The purpose of this report is to recommend that the CEO be appointed as the proxy representative for the Central Victorian Greenhouse Alliance Board of Directors for the 2024-2025 financial year to attend meetings and vote during the Council Elections caretaker period from 12 noon Tuesday 24 September until 6pm Saturday 26 October 2024.

RECOMMENDATION

That Council appoint the CEO as Council's proxy representative for the Central Victorian Greenhouse Alliance Board of Directors for the 2024-2025 financial year.

Moved: Cr Sproull

Seconded: Cr Lovett

Carried

Crs who spoke to the matter: Cr Sproull.

9. COUNCILLOR REPORTS AND GENERAL BUSINESS

Cr Long thanked Matthew Irving GMIAP who is leaving to take a position at Hobsons Bay, all the best and thanks.

Crs who spoke to the matter: Cr La Vella, Cr Murphy, Cr de Villiers, Cr Lovett, Cr Sproull.

10. NOTICES OF MOTION

Nil

11. URGENT BUSINESS

RECOMMENDATION

That Council discuss an item of confidential urgent business.

Moved: Cr Lovett

Seconded: Cr La Vella

Carried

RECOMMENDATION

That Council go in camera to discuss to discuss an item of confidential urgent business.

Moved: Cr Murphy

Seconded: Cr La Vella

Carried

The item was confidential information under the Local Government Act 2020 section 3 (1) (f) personal information, being information which if released would result in the unreasonable disclosure of information about any person and their personal affairs.

12. CONFIDENTIAL BUSINESS

An item of urgent confidential business was discussed and minuted separately.

13. MEETING CLOSURE

RECOMMENDATION

That the meeting be reopened to the public.

Moved: Cr Murphy

Seconded: Cr La Vella

Carried

The meeting closed at 6:35pm.

6. Minutes of Delegated and Advisory Committees

7. Petitions

7.1 Petition for the installation of disabled parking bays

7.1 PETITION TO PROVIDE MORE DISABILITY PARKING BAYS and ERECT "CLINIC PATIENTS ONLY" SIGNS NEAR THE DOCTORS CLINIC IN NEIL STREET

Author: Governance Officer

Responsible Officer: General Manager Community Wellbeing

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of the report is to present a petition for consideration requesting more disability bays and the erection of "Clinic Patients only" signs near the Doctors Clinic in Neil Street.

RECOMMENDATION

That Council:

- 1) note the submitted petition and agree for be considered at the next Council Meeting
- 2) Refer the petition to the CEO for consideration as prescribed by the Governance Rules.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Our Spaces and Places

The Community's vision 4. Activated, engaged, and informed citizens who have a say, volunteer, get involved in community matters

BACKGROUND INFORMATION

On 29 April 2024, a petition containing 194 signatures was submitted requesting that Central Goldfields Shire "Act immediately to improve parking and access to the Doctors Clinics in Neil Street".

The submitted petition was assessed to ensure the requirements in the Governance Rules was met. It was concluded that the petition fulfils the requirements.

REPORT

When a petition is received by Council, the following requirements as set out in the Governance Rules must be followed:

Division 9 – Petitions and Joint Letters

53. Petitions and Joint Letters

53.1

Unless Council determines to consider it as an item of urgent business, no motion (other than a motion to receive the same) may be made on any petition, joint letter, memorial, or other like application until the next Council meeting after that at which it has been presented.

53.9

If a petition, joint letter, memorial, or other like application relates to an operational matter, Council must refer it to the Chief Executive Officer for consideration.

53.10

A compliant petition will be included on the agenda for the next available Scheduled Council Meeting with the names and addresses of the petitioners redacted. A summary report will contain the nature of the petition and the number of petitioners. Councillors will be provided with an un-redacted copy of the petition via confidential Agenda attachment.

RISK MANAGEMENT

This report addresses Council's strategic risk Community Wellbeing - Failure to recognise and manage the impact of changing social and economic conditions on the community by recognising the need for additional disabled and accessible parking around the Neil Street medical precinct.

This report addresses Council's strategic risk Community engagement - Inadequate stakeholder management or engagement impacting brand reputation and community satisfaction in Council decision making by acknowledging requests submitted by the community.

CONCLUSION

The petition received by Council fulfils the requirements as set out in the Governance Rules.

It is recommended that Council include the petition on the agenda for the next scheduled Council Meeting and refer it to the CEO for consideration.

ATTACHMENTS

7.1 Petition for Neil Street Parking (provided under separate cover)

As stated in section 53.10 in the Governance Rules:

A compliant petition will be included on the agenda for the next available Scheduled Council Meeting with the names and addresses of the petitioners redacted. A summary report will contain the nature of the petition and the number of petitioners. Councillors will be provided with an un-redacted copy of the petition via confidential Agenda attachment.

8. Officer Reports

8.1 COUNCIL PLAN ACTION PLAN Q3

Author: Governance Officer

Responsible Officer: General Manager Corporate Performance

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The report provides Council with an update on the status of the actions identified in the Council Plan Annual Action Plan 2023-24, for the quarter ending 31 March 2024.

RECOMMENDATION

That Council note the Council Plan Annual Action Plan 2023-24 Progress Report for Quarter three.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Leading Change

The Community's vision 4. Good planning, governance, and service delivery

Under Section 90 of the *Local Government Act 2020* Council must prepare a Council Plan which includes: the strategic direction and objectives for achieving the strategic direction, strategies for achieving the objectives for at least the next four financial years, strategic indicators for monitoring the achievement of the objectives, a description of the Council's initiatives and priorities for services, infrastructure, and amenity.

BACKGROUND INFORMATION

The Council Plan Annual Action Plan 2023-24 was developed to support the achievement of the strategic objectives identified in the Council Plan and to provide a reporting framework to measure progress against the Council Plan.

Council adopted the Annual Action Plan 2023-24 at its October 2023 meeting, and quarter three progress is now presented.

REPORT

The chart below provides a summary of progress for the year to end of the third quarter.

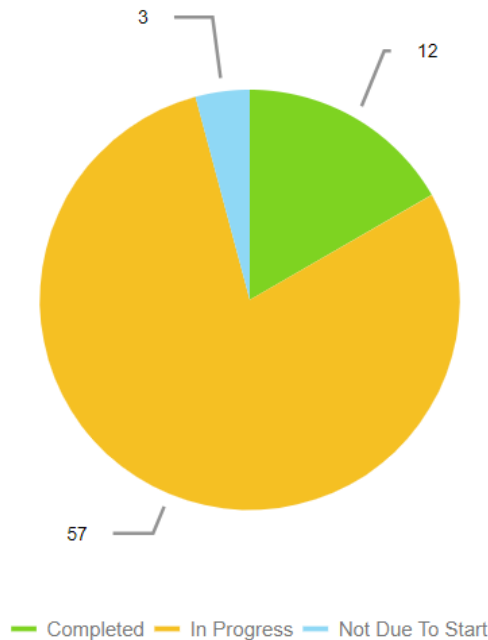
It is important to note some items are across several years so carry through each year's action report.

There are 72 items in the current Action Plan, 16 of which are capital works projects.

Of note:

- Six items have been completed this quarter.

- Fifty-Seven items are in progress.
- Three Items are not due to start until a later date.
- Six items have not been updated by the responsible officer
- Where a due date is not included, this is generally because it is an ongoing item without a fixed end point, it is subject to external funding, or has been deferred.



CONSULTATION/COMMUNICATION

Council has developed the Action Plan through consultation with the community during the development of the current Council Plan, through Listening Posts held quarterly across the Shire, and the development of the 2022-23 Budget.

FINANCIAL & RESOURCE IMPLICATIONS

Pulse, the system used to report on the Annual Action Plan is provided for in existing budgets

RISK MANAGEMENT

This report addresses Council's strategic risk Governance - Failure to transparently govern and embrace good governance practices.

CONCLUSION

The 2023-24 Action Plan outlines the projects and programs that are planned to be undertaken during the year to meet the objectives of the Council Plan.






This report provides an update.







ATTACHMENTS





8.1.1 Quarterly Progress Report Q3









8.1.1
Quarterly Progress
Report 2023/2024, Q3

Our Community's Wellbeing









Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
1.1	Strengthen and build inclusion and community and intergenerational connections.	2	Implement a 12-month Community Support and Navigator role. This role will assist in the implementation of the Disability action plan and Positive ageing strategy and assist older individuals to navigate the aged care system.	Manager Community Services	Completed	10%	100%	Community support and Navigator position commenced on 4 March 2024. This position is a 0.6FTE temporary part time position for a 12-month period and reports directly to General Manager Community Wellbeing and will play a pivotal role in providing accurate advice and proactive assistance to older individuals and carers, ensuring they navigate the aged care system with ease.	30/06/2024	
1.2	Nurture and celebrate creativity	3	Seek external funding to support activation of the Art Space and Courtyard at Maryborough Station	Manager Tourism Events and Culture	In Progress	50%	80%	Funding has been sought from Creative Victoria and Regional Development Victoria. Advice on the success of funding applications is expected by June	30/06/2024	
1.2	Nurture and celebrate creativity	4	Adopt Central Goldfields Art Gallery Strategic Plan 2023 - 2026 and implement Year One actions	Manager Tourism Events and Culture	In Progress	30%	70%	The Strategy was adopted in August 2023 and Year One Actions have commenced implementation	31/08/2024	
1.3	Support positive life journey development for all residents	5	Advocate for ongoing investment and support for Go Goldfields	Chief Executive Officer	In Progress	50%	75%	Further advocacy undertaken with relevant State Government departments and Ministers. Funding not confirmed beyond this financial year.	30/06/2024	
1.3	Support positive life journey development for all residents	6	Council has made the decision to exit all home aged care services by 1 March 2024. Work with the Commonwealth and State funding bodies to carry out the transition plan to transition clients to the new provider/s by the exit date. Assist the 26 Community care staff to mitigate the impact of the decision by providing options such as outplacement, redeployment, redundancy, and introduction of new provider/s.	Manager Community Services	Completed	70%	100%	Transition of all in home care clients over to the new providers of both state and federal funding streams has been completed. Approx 520 clients were transitioned over the four new providers. Staff were provided with outplacement services throughout the transition period. All 4 new service providers provided information sessions facilitated by council to assist with future job opportunities. Three staff have retired, and all other staff have been successful in seeking employment with the new providers or within the local area. Four staff chose redeployment as a part of the transition and have successfully obtained new roles within council.	01/03/2024	


Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
1.3	Support positive life journey development for all residents	7	Undertake further investigative work to determine the most appropriate location for the Early Years Integrated Hub and develop a project plan to implement the actions identified in the Masterplan. (To be developed in collaboration with Go Goldfields.)	Manager Go Goldfields	In Progress	10%	20%	A Masterplan implementation committee is currently being established, consisting of the Department of Education, YMCA, Project Management Office, and staff from the Community Wellbeing directorate. Department of Education is also planning to do further investigative work on a potential site for the State-funded and run Early Learning and Care Centre.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	8	Contribute to the implementation of key initiatives in the Loddon Mallee Housing Action Plan	Chief Executive Officer	In Progress	30%	75%	Work has commenced on a Social and Affordable Housing Strategy for the Shire with a workshop held in March with key stakeholders. Strategic Land Use Planning work is continuing to that will contribute to the key initiatives in the Loddon Mallee Housing Action Plan.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	9	Implement the Healthy Loddon Campaspe Round 2 Projects	Manager Community Partnerships	In Progress	50%	75%	Implementation across all projects progressing well - another sports club audited in order to identify and fund actions to improve healthy eating options and signage/equipment now provided to earlier audited clubs, skate park community activation day successfully held on March 16th and Carisbrook Primary School bike education program planned for May.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	11	Work with key stakeholders to complete the Community Emergency Risk Assessment (CERA) for Central Goldfields and update the Municipal Flood Emergency Plan (MFEP)	Manager Community Partnerships	In Progress	50%	60%	Councillors were briefed in early April on the updated MFEP, prior to its presentation to the Integrated Municipal Emergency Management Planning Committee for approval.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	12	Implement the Flood Recovery Action Plan	Manager Community Partnerships	In Progress	25%	55%	Flood Recovery Action Plan in roll-out phase, including successful funding application to facilitate a community led resilience plan for Carisbrook. Some planned community information events have been rescheduled to allow for presenter availability.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	13	Develop a Central Goldfields Food Systems Strategy	Manager Community Partnerships	In Progress	25%	50%	Project is in community consultation phase, with 7 kitchen table conversations with	30/06/2024	

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
								targeted groups and 2 community event consultations taking place from March-May.		
1.4	Encourage, support, and facilitate healthy and safe communities	14	Implement the Municipal Public Health and Wellbeing Plan 2021-2025:	Manager Community Partnerships	In Progress	50%	75%	The Plan's strategic aims continue to be achieved through the delivery of various Council programs, including the VicHealth Children and Young People First project, Go Goldfields, Healthy Loddon Campaspe program, Climate Action Plan delivery and support for community events and awareness initiatives. Process now underway to scope next Public Health and Wellbeing Plan development.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	15	Implement training program for Teen and Youth Mental Health First Aid Instructors to deliver Mental Health First Aid Training to Year 8 and Year 10 students and community members.	Manager Community Partnerships	In Progress	75%	85%	Youth Mental Health First Aid staff and community training scheduled for May 2024 and Highview College training planned for Year 10 students in May and Year 8's over July/August.	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	16	Complete and implement the Maryborough Flood Study	Manager Project Management Office	In Progress	95%	95%	Feedback provided from NCCMA on the draft Flood Study project deliverables. Consultant currently working on updates to complete the project by the end of June 2024.	28/02/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	17	Implement the Gender Equity Action Plan	Manager People and Culture	In Progress	60%	80%	CGSC's GEAP was approved by the Gender Equality Commissioner in 2021 and contains 19 strategies. Of these 19 strategies: <ul style="list-style-type: none"> • 8 are ongoing such as Regular messages about gender equity and intersectionality via various mediums and Improved training on sexual harassment to include face to face training and by-stander training. • 7 are work in progress such as Gender bias education including a focus on intersectionality and Review complaint procedures to ensure they include guidance on how investigators can support reluctant sexual harassment complainants ; and • 4 have been completed such as Develop and implement a stand-alone policy on sexual harassment and Review primary 	30/06/2024	





Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
								and secondary paternity leave for all team members.		
1.4	Encourage, support, and facilitate healthy and safe communities	18	Continue with Review of Local Law	Manager Statutory Services	In Progress	60%	70%	1st Draft of new 2025 laws complete. Project plan updated	30/06/2024	
1.4	Encourage, support, and facilitate healthy and safe communities	19	Finalise the Domestic Wastewater Management Plan	Manager Statutory Services	Completed	90%	100%	CGSC Domestic Wastewater Management Plan has now been finalised and published. Adopted at Council meeting 27th February 2024	30/06/2024	
1.5	Maximise volunteer efforts	20	Update the Volunteer Strategy in partnership with the Maryborough Volunteer Resource Centre	Manager Tourism Events and Culture	In Progress	80%	85%	Council officers continue to work with MVRC. A shire wide forum will be held in May 2024 to explore the latest trends in volunteering and how we can, as a community, tackle these issues. This will feed into the renewed 2024 Volunteer Strategy.	30/06/2024	
1.6	Value, celebrate and actively engage First Nations culture and people	21	Support and participate in the annual NAIDOC week and Reconciliation week events	Manager Community Engagement	Not Due To Start	0%	0%	The Community Engagement Team always supports NAIDOC and Reconciliation week events with promotional activities.		
1.6	Value, celebrate and actively engage First Nations culture and people	22	Research best practice and principles that support partnerships with First Nations stakeholders and organisations	Manager Community Engagement	Not Due To Start	0%	0%	This item will commence on adoption of the Reconciliation Action Plan.		
1.6	Value, celebrate and actively engage First Nations culture and people	23	Work with Dja Dja Wurrung Corporation (in line with the Reconciliation Action Plan) to deliver Cultural Awareness Training across the organisation	Manager Community Partnerships	In Progress	20%	25%	To be scheduled once the Reconciliation Action Plan has been adopted refer item 24.	30/06/2024	
1.6	Value, celebrate and actively engage First Nations culture and people	24	Finalise the Reflect Reconciliation Action Plan	Manager Community Partnerships	In Progress	75%	80%	Reconciliation Australia have reviewed the revised draft Reconciliation Action Plan and provided further feedback for incorporation into draft Plan. These changes are being made and will be re-submitted to Reconciliation Australia to enable their conditional endorsement.	30/06/2024	
1.6	Value, celebrate and actively engage First Nations culture and people	25	Work collaboratively with Bendigo District Aboriginal Corporation to support Aboriginal parents and carers	Manager Go Goldfields	In Progress	50%	50%	BDAC has released their 2024-2029 Strategic Plan which commits them to growing their presence in Maryborough.		










Our Growing Economy










Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
2.1	Retain, grow, and attract our population	26	Complete the Land Use Framework Plan for Maryborough North, Flagstaff and Carisbrook	General Manager Infrastructure Assets and Planning	In Progress	25%	30%	Further bushfire assessment work is continuing and will be used to develop the draft LUPP.	30/06/2024	
2.1	Retain, grow, and attract our population	27	Complete the Talbot Futures project	General Manager Infrastructure Assets and Planning	Completed	80%	100%	Project is complete with adoption of structure plan and endorsement of business case occurring in March 2024	30/06/2024	
2.1	Retain, grow, and attract our population	28	Complete Review of Heritage Overlay in Central Maryborough	General Manager Infrastructure Assets and Planning	In Progress	65%	80%	Final heritage review report and planning scheme amendment documents are being prepared to bring closure to this project.	30/06/2024	
2.1	Retain, grow, and attract our population	29	Commence work on Urban Land Opportunities Study	General Manager Infrastructure Assets and Planning	In Progress	25%	30%	Consultant has been engaged and preliminary assessment has commenced.	30/06/2024	
2.2	Capitalise on tourism opportunities	30	Participate in the development of the Central Victorian Visitor Economy Partnership	General Manager Community Wellbeing	In Progress	50%	65%	Following a significant investment of time, resource and goodwill to date, CEOs of the 6 LGA's have requested the State Government look at a different approach to move the issue forward.	31/03/2024	
2.2	Capitalise on tourism opportunities	31	Develop an Events Strategy which clarifies Council's priorities for events across the Shire and outlines how Council will support community and other event providers	Manager Tourism Events and Culture	In Progress	30%	50%	Survey results have been analyzed and interviews with key stakeholders will commence in April prior to a draft Strategy being developed	30/03/2024	
2.4	Develop a skilled and diverse workforce	33	Work with partners on innovative activities to attract and retain early childhood teachers and educators in the Shire	Manager Go Goldfields	In Progress	70%	80%	The ECEC officer has completed a draft Early Years Workforce Strategy funded by the Department of Education. This is expected to be finalised within the coming months.	30/06/2024	
2.4	Develop a skilled and diverse workforce	34	Complete and activate the extended co-working space of	Manager Community Partnerships	In Progress	35%	50%	Awaiting outcome of two grant funding applications in relation to activation of co-working spaces. First major activation of the	30/06/2024	




Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
			the Maryborough Railway Station Activation Project					whole Railway Station precinct was successfully held in March, with the Careers Expo attracting over 350 attendees.		
2.4	Develop a skilled and diverse workforce	35	Continue to develop partnerships with Committee for Maryborough, key shire employers and external providers to support labor force attraction/retention, skills development, and business modernisation.	Manager Community Partnerships	In Progress	60%	65%	Progress is continuing on the possible implementation of a skills hub in Maryborough following successful delivery of the TILT white paper. Membership of Leadership Group has now been established to develop RUSH (Regional University Study Hubs) Grant Funding application.	30/06/2024	

Our Spaces and Places





Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
3.1	Provide engaging public spaces	37	Waterway Management Plan for Carisbrook Advisory Group	General Manager Infrastructure Assets and Planning	Completed	45%	100%	Term of reference has been developed for new waterway advisory group and expression of interest process is underway	30/06/2024	
3.1	Provide engaging public spaces	38	Deliver the design and planning works for the Bristol Hill Urban Bike Park Project	Manager Project Management Office	In Progress	25%	30%	Project now in procurement phase - tender application process closed in March and panel are currently assessing applications.	30/06/2024	
3.1	Provide engaging public spaces	39	Develop a Play Spaces Strategy and Splash Park Feasibility Study	Manager Project Management Office	In Progress	50%	60%	Draft Splash Park Feasibility Study presented to Councillor briefing in March and further design work now in progress before Draft Study released for community feedback. Draft Play Space Strategy scheduled for Councillor briefing in May.	31/12/2024	
3.1	Provide engaging public spaces	40	Reduce obstructions on footpaths by developing a Footpath Trading Procedure and program of works	Manager Statutory Services	In Progress	20%	30%	Planned engagement with Traders stalled following IAP restructuring and focus on the development of Healthy Environments Team. Review of neighbouring LGA policies undertaken. Engagement now planned for June 2024.	30/06/2024	




Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
3.1	Provide engaging public spaces	60	Reconstruct Octagonal Pool at Maryborough Olympic Pool Complex	Manager Project Management Office	In Progress	45%	70%	Tiling works are nearing completion and concourse works to begin. Works on pavilion roof and render to commence.	30/06/2024	
3.1	Provide engaging public spaces	65	Whirrakee Rise Open Space Enhancement	Manager Project Management Office	In Progress	20%	20%	Final evaluation of tenders underway. Contractor to be appointed in late April.	30/06/2024	
3.1	Provide engaging public spaces	72	Gordon Gardens Open Space Enhancement works	Manager Operations	In Progress	15%	45%	Works including section of path, skate park removal, table and bench seating, tree planting and access ramp to the bowling club will be completed by June 2024	30/06/2024	
3.2	Provide infrastructure to meet community need	42	Conduct a feasibility study and design plans for a Central Goldfields Youth Hub	Manager Community Partnerships	Not Due To Start	10%	0%	Project to be carried forward to next year.	30/06/2024	
3.2	Provide infrastructure to meet community need	43	Review and update the Road Management Plan	General Manager Infrastructure Assets and Planning	In Progress	95%	95%	Road Management Plan has been reviewed and endorsed by Council for purposes of community consultation. Community input closes 10 May 2024.	30/06/2024	
3.2	Provide infrastructure to meet community need	44	Review installation priorities from pedestrian crossings with a focus on busy neighbourhood centres and meeting places	Manager Project Management Office	In Progress	20%	20%	Scoping of safety improvement projects completed for funding through the Safe Local Roads and Street Program (SLRSP), Project grant submissions to be submitted in April 2024. Communications and engagement planning is underway.	30/06/2024	
3.2	Provide infrastructure to meet community need	57	Implement priority risk item works as detailed in the endorsed Maryborough Aerodrome Business Case	General Manager Infrastructure Assets and Planning	In Progress	35%	40%	Design work is progressing on the water supply upgrade project	30/06/2024	
3.2	Provide infrastructure to meet community need	61	Develop and deliver Indigenous Interpretive Garden adjacent to Central Goldfields Art Gallery in partnership with Dja Dja Wurrung artists and community	Manager Project Management Office	In Progress	30%	70%	Final footings and foundations to be installed for stonework, seating, and art installations. Artwork to be completed. Artwork and supporting infrastructure to be installed by June 2024.	30/06/2024	
3.2	Provide infrastructure to meet community need	62	Complete pool renewal works at Dunolly / Talbot Outdoor Pools and Maryborough Sport and Leisure	Manager Project Management Office	In Progress	70%	85%	Minor renewal works at Maryborough Sports and Leisure Centre completed. Re-tiling of 25M pool underway.	30/06/2024	


Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
3.2	Provide infrastructure to meet community need	63	Goldfields Reservoir / Dam Stabilisation Design works	Manager Project Management Office	In Progress	20%	20%	Review of arborist report and inspection of tree locations to be undertaken to finalise design direction.	30/06/2024	
3.2	Provide infrastructure to meet community need	64	Deledio Netball Courts Upgrade	Manager Project Management Office	In Progress	40%	95%	Court slabs laid and curing. Preparation for acrylic surfacing to be laid underway. Final supporting infrastructure works to be finalised. Planning for official opening in late May has begun.	30/06/2024	
3.3	Value and care for our heritage and culture assets	45	Continue to contribute to the Victorian Goldfields World Heritage Bid preparation	Chief Executive Officer	In Progress	50%	75%	Masterplan has been presented to the Steering Group for endorsement and as part of preparations for a funding application to the Enabling Tourism Fund. Council has confirmed an allocation of \$4,000 to support the Enabling Tourism Fund application.	30/06/2024	
3.3	Value and care for our heritage and culture assets	58	Upgrade the electrical system in the Maryborough Town Hall	Manager Project Management Office	In Progress	40%	80%	Final electrical elements including switchboard installation, and minor roof works to be completed. Begin work on future stage design package.	30/06/2024	
3.3	Value and care for our heritage and culture assets	59	Update the Nolan Street Customer Service Centre and Offices to provide accessible and safe facilities	Manager Project Management Office	In Progress	10%	15%	Architectural design package has been awarded. Engagement program with stakeholders developed and will be undertaken in May 2024.	30/06/2024	
3.3	Value and care for our heritage and culture assets	66	Bowenvale Playground Works	Manager Project Management Office	In Progress	5%	15%	Final review of concept drawings underway. Progress to detailed design package for tender to be undertaken. Awaiting outcome from Tiny Towns grant funding application to finalise project budget.	30/06/2024	
3.3	Value and care for our heritage and culture assets	67	Rene Fox Gardens Toilet Refurbishment	Manager Project Management Office	In Progress	20%	20%	Contractor has been appointed. Works to commence in May 2024.	30/06/2024	
3.3	Value and care for our heritage and culture assets	68	Dunolly Town Hall Scoping and Design	Manager Project Management Office	In Progress	5%	20%	Tender for design and conservation package has been advertised and is now under evaluation.	30/06/2024	
3.3	Value and care for our heritage and culture assets	69	Talbot Town Hall Scoping and Design	Manager Project Management Office	In Progress	5%	20%	Tender for design and conservation package has been advertised and is now under evaluation.	30/06/2024	

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
3.3	Value and care for our heritage and culture assets	70	Carisbrook Town Hall Scoping and Design	Manager Project Management Office	In Progress	5%	20%	Tender for design and conservation package has been advertised and is now under evaluation.	30/06/2024	
3.3	Value and care for our heritage and culture assets	71	Princess Park Historic Grandstand Scoping and Design	Manager Project Management Office	In Progress	5%	20%	The architectural design package tender has been advertised. The tender is under evaluation and is expected to be awarded in May 2024. A comprehensive stakeholder engagement plan is in development.	30/06/2024	
3.4	Manage and reduce and reuse waste	46	Undertake a review of kerbside waste collection program	Manager Statutory Services	In Progress	20%	20%	Action transferred to Manager Statutory Services. Project Plan now commencing to develop timelines and tasks to deliver this action in 2024/25. Pricing options for 2024/25 budget developed.	30/06/2024	

Leading Change

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
4.1	Actively engage, inform, and build the leadership capacity of community members and organisations	47	Redesign Council's website including enhancing the content and accessibility of the platform	Manager Community Engagement	In Progress	30%	30%	The website refresh project is progressing well: <ul style="list-style-type: none"> - Home page redesign (Completed) - Content audit (In progress) - Website architecture (In progress) - Governance framework and workflows (Draft completed) - Website training package (Draft completed) - Engagement website migration (In progress) 	31/03/2024	
4.1	Actively engage, inform, and build the leadership capacity of community members and organisations	48	Review Council's e-bulletins to ensure all people and groups are reached with current news and opportunities	Manager Community Engagement	In Progress	0%	20%	The Community Engagement Team are working with key staff and units to produce e-bulletins for target audiences: <ul style="list-style-type: none"> - Tourism - Growth and business - Community groups and volunteers - Sport and recreation groups <p>At present, we are in the discovery phase, learning about the audience, platforms and how we might working together to produce high quality content.</p> <p>The e-bulletins will be produced quarterly with the first e-bulletin scheduled for July.</p>	30/06/2024	
4.1	Actively engage, inform, and build the leadership capacity of community members and organisations	49	Complete a review of Community Asset Committees and create a consistent and equitable approach for the management of buildings	Governance Officer	In Progress	75%	85%	Talbot Community Homes and Talbot Town Hall have updated Instruments of Delegation, Tullaroop Leisure was Centre was endorsed at the December 2023 Council Meeting and is now developed as a CAC, the updated instrument of delegation has also been issued. Arrangements to meet with Adelaide Lead Hall Committee, Daisy Hill Community Centre Committee and Dunolly Historic Committee will be arranged and the updated Instruments of Delegation will be issued for these committees.	30/06/2024	
4.2	Provide financial sustainability and good governance	50	Develop and implement a Risk & Assurance system and culture change	General Manager	In Progress	70%	80%	Noting the resignation of the Manager GPR there has been some delays but can report workshops to finalise the review of the	31/03/2024	

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
				Corporate Performance				Strategic Risk Register being conducted 15-26 April, workshops for Operational Risk Register further training scheduled for 2-3 May 2024. Overall work continuing to deliver project.		
4.2	Provide financial sustainability and good governance	51	Continue delivery of policy review program.	Governance Officer	In Progress	70%	85%	Work continues on pushing through the "Red" Policies (those policies out of date by 3 years or more) through EMT, Briefing and Council Meeting cycle for endorsement. The Draft Memorials Policy and Community Engagement Policy have been scheduled to be presented at EMT first, on 4 April. The policies will go out for Community Consultation 1 May to 31 May, then be presented for endorsement at the June Council meeting. Seven policies will go through EMT, Briefing then onto the May Council meeting for endorsement. Eight policies will be endorsed directly by the CEO.	31/03/2024	
4.3	Provide a safe, inclusive, and supportive workplace	52	Implement Corporate Action Plan which covers staff culture and engagement, attraction, and retention, OHS, professional development, Customer Records Management, and an intranet	Manager Community Services	In Progress	70%	90%	Corporate Action plan has now been published and is moving into the implementation phase within the organisation. The Wellbeing Committee has developed the Annual Wellbeing Program and Calendar. These documents will be presented to EMT for endorsement in late April 2024. Pulse survey results have been published and presented to EMT and councilor briefing with the Wellbeing Committee and the Nolan Street refurbishment Project Control Group picking up relevant items to action.	30/06/2024	
4.4	Advocate and partner on matters of community importance	54	Support communities to develop capacity and capability in community planning	Manager Community Engagement	In Progress	0%	50%	The Daisy Hill Community Township Plan has been adopted by Council. A proposal has been submitted for community capacity building in Dunolly (with a special focus on events) for the Tiny Towns grant application project. A proposal has been submitted to Community Bank Avoca Maryborough as	31/03/2024	

Initiative Code	Initiative	Action Code	Action Name	Responsible Officer Position	Status	Q2 Progress	Q3 Progress	Comments	Due Date	Traffic Lights
								<p>part of our role with the Volunteer Stewarding Group, to deliver an incentivised training package for volunteer run groups. The package will support community groups to upskill in critical areas of operation such as compliance, governance, risk, etc.</p> <p>Additionally, with the MVRC through the Volunteer Stewarding Group, we are currently scoping an annual calendar of training events to support volunteer run community groups.</p>		
4.4	Advocate and partner on matters of community importance	55	Advocate for funding for the Early years' infrastructure	Manager Go Goldfields	In Progress	30%	35%	A Masterplan implementation committee is currently being established, consisting of the Department of Education, YMCA, Project Management Office, and staff from the Community Wellbeing directorate. Scope of this group will also include the sourcing of appropriate funding options.	30/06/2024	

8.2 COMMUNITY SUPPORT POLICY UPDATE

Author: Coordinator Community Development

Responsible Officer: General Manager Community Wellbeing

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to present the updated Community Support Policy to Council for adoption.

RECOMMENDATION

That Council adopt the revised Community Support Policy.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Our Community's Wellbeing

The Community's vision 1. Socially connected, creative, inclusive, healthy, and safe 'all ages' friendly communities

Initiative: Strategic priority 1. Strengthen and build inclusion and community and intergenerational connections.

Facilitate and support Council and community led events, programs and activities that focus on building community connections.

BACKGROUND INFORMATION

Historically, Central Goldfields Shire Council has provided a range of community support, both cash and in-kind, to community organisations, groups, and committees to assist them running events/activities/initiatives/programs/services throughout the Shire.

At its Council Meeting on 24th September 2019, Council resolved to adopt a Community Support Policy to provide guidance on any Council contribution provided to community organisations, groups and committees for community grants, in-kind support and planning and building fee waivers.

This also led to the combining of various annual funding allocations to community groups into one Community Grants funding pool, from which all eligible organisations could apply for funds through an annual process.

At its Council Meeting on 23rd March 2021, Council resolved to support the amendment to the Community Support Policy 2019 to allow a fee waiver, where the waiver of the fee may assist in resolving a difficult planning or building matter.

The current review period set for the Community Support Policy is annually.

The policy was last reviewed in May 2023 prior to the implementation of the 2023 Community Grants program.

A key focus of this review was to ensure the Policy aligned with the Victorian Auditor-General's Office's *Fraud Controls Over Local Government Grants* report and its nine recommendations.

Feedback through the 2023 review indicated a desire to remove the Planning and Building Permit Fee Waivers section from the Policy and be addressed through another policy, as it was not seen to fit well with the intent of the Policy.

After discussion with the Statutory Services Unit, it was recommended that the section of fee waiver policy relating to community organisations and community benefit remain within this Policy and the remaining policy direction on fee waivers be incorporated within a future Statutory Fees and Charges Policy.

However, it was proposed that all fee waiver provisions remain in the Community Support Policy for now until the new Statutory Fees and Charges Policy is developed and adopted.

It was also flagged that the In-Kind Support section of the Policy would likely be affected by the outcomes of the Events Strategy, which was currently being developed.

However, it would remain within the Policy as is, until these outcomes are known.

REPORT

An update of the Community Support Policy was recently undertaken by key Council Staff, with a view to implementing changes recommended as a part of the previous Community Support Policy annual review, and to consider the policy within the context of a gender equality lens (re gender equity and intersectionality*) and to more broadly consider its alignment with Council's commitment to diversity, equity, equality and inclusion - as expressed in range of Council strategies, plans and policies.

The proposed changes were further informed by a Gender Impact Assessment (GIA) review of the Community Support Policy by Women's Health Loddon Mallee (WHLM).

A more forensic application of GIA guidance to the plan - as articulated in the WHLM review - can happen over time as Council advances its Gender Equity work and understanding re the application of GIAs to relevant Council policies, plans, and programs.

* 'Intersectionality' refers to the ways in which different aspects of a person's identity can expose them to overlapping forms of discrimination and marginalisation.

Planning and Building Permit Fee Waivers and In-Kind Support sections of the policy remain unchanged as of this review, pending consideration of their inclusion in the development (and adoption) of the new Events Strategy and new Statutory Fees and Charges Policy.

It is recommended for consideration that the review period for this policy be extended from one year to three years, to be more consistent with similar policies.

The proposed additions/changes to the Community Support Policy strengthen Council's commitment to equality, equity, diversity, and inclusion, fulfills Council's obligations re gender equality and brings the policy into greater alignment with these commitments, as expressed across a broader range of Council strategies, plans and policies.

Changes articulated in this Community Support Policy, with regard to the Community Grants Program, will be applied to relevant Community Grants documents and processes (i.e. Community Grants Guidelines), to ensure consistent language use and consistency of messaging.

Please see table below for relevant sections of the existing policy and associated changes for feedback/input. For the full draft of Community Support Policy see Attachment 6.1.1.

Section	Original Text	Review text/edits
Introduction	Review Due: May 2025	Review Due: May 2027
Purpose	<p>Central Goldfields Shire Council is committed to working in partnership with the community to encourage, develop and support community-based organisations and the wide range of local quality recreational, cultural, social and community support and business group initiatives which they undertake. These make a positive contribution to the Central Goldfields Shire community and strengthen the development of a supported and cohesive community, living a full and healthy life.</p>	<p>Central Goldfields Shire Council is committed to working in partnership with the community to encourage, develop and support community-based organisations and the wide range of local quality recreational, cultural, social and community support and business group initiatives which they undertake. These community-based organisations and initiatives make a positive contribution to the Central Goldfields Shire by encouraging participation, facilitating inclusion, and celebrating a diversity of community members, interests, and needs. Additionally, they enable community members to live full and healthy lives and strengthen community cohesion.</p>
Purpose	<p>Each financial year, Council provides financial assistance to community-based organisations to support the provision of programs and services which benefit the Central Goldfields Shire community and are in accordance with Council's plans and strategies</p>	<p>Each financial year, Council provides financial assistance to community-based organisations to support the provision of programs and services. Programs and services which benefit the Central Goldfields Shire community and are in accordance with Council's plans and strategies and Council's expressed commitment to diversity, equity, equality, and inclusion.</p>
Definitions		<p>(additions to definitions section)</p> <p>Diversity</p> <p>Refers to the range of human differences, including but not limited to race, ethnicity, gender, gender identity,</p>

		<p>sexual orientation, disability, age, social class.</p> <p>Equity</p> <p>Recognises that each person has different circumstances and allocates the exact resources and opportunities needed to reach an equal outcome.</p> <p>Equality</p> <p>Means each individual or group of people is given the same resources or opportunities.</p> <p>Inclusion</p> <p>Refers to the practice of including and accommodating people who often face discrimination and exclusion due to race, gender, ability, sexuality, or identity.</p>
<p>Application Process</p>	<p>The following are not eligible:</p> <ul style="list-style-type: none"> • Applications from individuals; • Applications where funding for projects is being requested retrospectively; • Applicants with an overdue acquittal for Central Goldfields Shire Council funding; • Applicants receiving funding from Central Goldfields Shire Council for the same project • Applicants who do not support diversity, tolerance, and inclusion within the community. 	<p>The following are not eligible:</p> <ul style="list-style-type: none"> • Applications from individuals; • Applications where funding for projects is being requested retrospectively; • Applicants with an overdue acquittal for Central Goldfields Shire Council funding; • Applicants receiving funding from Central Goldfields Shire Council for the same project. • Applicants who do not support diversity, equity, equality, and inclusion within the community.
<p>Application Process</p>	<p>What will not be funded</p> <ul style="list-style-type: none"> • Applications seeking funding to cover ongoing operational costs 	<p>What will not be funded</p> <ul style="list-style-type: none"> • Applications seeking funding to cover ongoing operational costs

	<p>(e.g., insurance, utilities, rent, salaries);</p> <ul style="list-style-type: none"> • Projects or activities that: <ul style="list-style-type: none"> ○ Do not reflect widely held community standards; ○ Are the responsibility of the State or Federal Government; or ○ Are already underway or have been completed 	<p>(e.g., insurance, utilities, rent, salaries);</p> <ul style="list-style-type: none"> • Projects or activities that: <ul style="list-style-type: none"> ○ Do not reflect widely held community standards; ○ Have a negative public health and or safety outcomes ○ Discriminate against any person, organisation, or group ○ Are the responsibility of the State or Federal Government; or ○ Are already underway or have been completed.
General Provisions	<p>All applications must be for projects that are:</p> <ul style="list-style-type: none"> • Based in the Central Goldfields Shire; and • Benefit the Central Goldfields Shire community. 	<p>All applications must be for projects that:</p> <ul style="list-style-type: none"> • Are based in the Central Goldfields Shire; • Benefit the Central Goldfields Shire community; and • Align with Council's expressed commitment to diversity, equity, equality, and inclusion.

CONSULTATION/COMMUNICATION

Officers and managers from Community Partnerships, Events, Statutory Services and Governance have been consulted during the Policy review process.

Changes to the policy have also been informed by Gender Impact Assessment (GIA) review, and guidance from Women's Health Loddon Mallee.

A communication plan will be developed to inform the community of any changes to the Community Support Policy and to promote the 2024 Community Grants process. Community information workshops will be held to inform prospective applicants about application processes.

FINANCIAL & RESOURCE IMPLICATIONS

The draft 2024/2025 Council Budget has an allocation of \$41,250 for the Community Grants program.

In addition, it is again proposed that \$5,000 from the Climate Action Plan implementation budget is added to the available pool and applications for projects that address the impacts of climate change are encouraged and assessed through the Program Guidelines.

In-kind support is provided principally for events support and is allocated between the operating budgets of the Events and the Operations Units.

It is envisaged that the upcoming Events Strategy will include recommendations to Council regarding resourcing events support into the future.

The financial impact of waving fees is measured in the budget.

This can be reviewed annually to ensure the policy change is not resulting in unreasonable loss of revenue to Council.

RISK MANAGEMENT

This report addresses Council's strategic risk Governance - Failure to transparently govern and embrace good governance practices by ensuring the Community Support Policy clearly articulates Council's purpose and processes to provide community support in a consistent, accountable, and transparent manner.

CONCLUSION

The Community Support Policy provides a framework to ensure that community requests and applications for Council support are managed in a consistent, transparent, and equitable manner.

A review of the existing Policy, including a Gender Impact Assessment, has identified several recommendations to strengthen the Policy, better align with Council objectives, improve processes, and ensure Council is meeting relevant legislative requirements.

Following Executive Management Team and Councillor feedback, the draft Community Support Policy 2024 is now being presented to Council for adoption.

ATTACHMENTS

8.2.1 Updated Community Support Policy

COMMUNITY SUPPORT POLICY



Directorate:	Community Wellbeing
Responsible Manager:	General Manager Community Wellbeing
Review Due:	May 2025
Adoption:	Council
Date Adopted:

Acknowledgement

Central Goldfields Shire Council acknowledges and extends appreciation for the Dja Dja Wurrung People, the Traditional Owners of the land that we are on.

We pay our respects to leaders and Elders past, present and emerging for they hold the memories, the traditions, the culture, and the hopes of all Dja Dja Wurrung People.

1. Purpose

Central Goldfields Shire Council is committed to working in partnership with the community to encourage, develop and support community-based organisations and the wide range of local quality recreational, cultural, social and community support and business group initiatives which they undertake.

These community-based organisations and initiatives make a positive contribution to the Central Goldfields Shire by encouraging participation, facilitating inclusion, and celebrating a diversity of community members, interests, and needs.

Additionally, they enable community members to live full and healthy lives and strengthen community cohesion.

Each financial year, Council provides financial assistance to community-based organisations to support the provision of programs and services.

Programs and services which benefit the Central Goldfields Shire community and are in accordance with Council's plans and strategies and Council's expressed commitment to diversity, equity, equality, and inclusion.

The Community Support Policy provides a consistent, accountable, and transparent process to determine the nature and level of support provided to the community through:

Community Grants;

In kind support; and

Planning and Building fee waivers.

2. Application and Scope

This Policy applies to:

- Council staff including assessment panel members;
- Councillors;
- Community Grant applicants and recipients; and
- Community Grant processes and decision-making

This Policy also applies to all statutory planning fees and charges and Council building application fees (but not the State Building levy) and can apply in these circumstances to all legal entities.

This Policy is to be read in conjunction with the relevant legislation. State government regulations within the Planning and Environment (Fees) Regulations 2016; the Subdivision (Fees) Regulations 2016 and the Building Regulations 2018 provide the power for a Responsible Authority (usually Council) to waive or rebate the payment of fees.

3. Definitions

Community Based Organisation

Typically, a community-based organisation is an organisation that is a recognised not-for-profit group or organisation that carries out one or more of the following activities:

- Providing services to the community such as positive ageing, childcare, health services, charity services or services of a similar type;
- Reinvests or applies the revenue it receives predominately for public interest services or activities;
- Principally provides social or junior sporting or recreational activities;
- Supports public events or information of an historical, cultural or community arts focus.
- Typically, a community-based organisation would not include:
 - A political organisation;
 - A profit-making organisation;
 - Schools or tertiary institutions (excluding parents and friend's groups);
 - State or Federal government agencies and departments;
 - Any organisation where more than 50% of its income is derived from any State or Federal government program.

Diversity

Refers to the range of human differences, including but not limited to race, ethnicity, gender, gender identity, sexual orientation, disability, age, social class.

Equity

Recognises that each person has different circumstances and allocates the exact resources and opportunities needed to reach an equal outcome.

Equality

Means each individual or group of people is given the same resources or opportunities.

Inclusion

Refers to the practice of including and accommodating people who often face discrimination and exclusion due to race, gender, ability, sexuality, or identity.

4. General Provisions

All applications must be for projects that:

- Are based in the Central Goldfields Shire;
- Benefit the Central Goldfields Shire community; and
- Align with Council's expressed commitment to diversity, equity, equality, and inclusion.

Community Grants

Community Grants provide financial support to projects and events that provide community benefit to the Shire. Grants from \$500 are available to a wide range of community-based organisations to run projects and events. Individuals are not eligible to apply for Community Grants.

In Kind Support

In kind support is available to a wide range of community-based organisations to run projects and events that provide benefit to the Shire. In kind support is when Council provides services to a group or organisation, rather than providing them with purely financial support. In kind support can include items like traffic management, waste management and event set up.

Fee Waivers

Circumstances can arise where it is appropriate and in the public interest for consideration to be given to waiving, reducing, or refunding fees and charges associated with applications for planning and building permits. Council can, upon application, consider a request to waive or reduce the statutory planning and/or building fee for the delivery of projects, activities or service that provides a community benefit and which align with Council's policies, strategies, or activities.

Council can consider and agree to a waiver, reduction, or rebate of a statutory planning fee for an application to use or develop land which will result in resolving difficult planning application issues that may have a potential risk or liability for the Council.

Personal, commercial, or family circumstances including financial hardship will not ordinarily be considered appropriate for application of this policy.

If an applicant withdraws an application for a permit before it is approved or refused, Council may refund the fees or charges it has received in accordance with this Policy if they have not already been expended for the relevant purpose.

Refunds may be applied to planning fees and charges as follows:

<ul style="list-style-type: none"> • It is determined that no planning permit is required 	100% fee refunded
<ul style="list-style-type: none"> • Application received, lodged, entered the information management system, and allocated to a Planner 	75% fee refunded
<ul style="list-style-type: none"> • Application received, lodged, entered the information management system, and allocated to a Planner; and • Application initially assessed and referrals to authorities or internal departments commenced, additional information received 	50% fee refunded
<ul style="list-style-type: none"> • Application received, lodged, entered the information management system, and allocated to a Planner; and • Application initially assessed and referrals to authorities or internal departments commenced, additional information received; and • Further assessment undertaken 	25% fee refunded

When an application has progressed to the final stages of a decision no refund will be given.

No refunds will be provided if an application is lapsed, and fees will not be waived for subsequent applications.

Excluded fees, charges and levies means any other prescribed fees, charges, or levies that Council is required to collect by legislation on behalf of the State Government or another government entity, e.g. building permits.

Application Process

Eligibility

To be eligible to apply for Community Support you must be a community-based organisation and submit a completed Application Form to Council in accordance with the relevant timeframes.

The following are not eligible:

- Applications from individuals;
- Applications where funding for projects is being requested retrospectively;

- Applicants with an overdue acquittal for Central Goldfields Shire Council funding;
- Applicants receiving funding from Central Goldfields Shire Council for the same project.
- Applicants who do not support diversity, equity, equality, and inclusion within the community.

What will not be funded

- Applications seeking funding to cover ongoing operational costs (e.g. insurance, utilities, rent, salaries);
- Projects or activities that:
 - Do not reflect widely held community standards;
 - Have a negative public health and or safety outcomes;
 - Discriminate against any person, organisation, or group;
 - Are the responsibility of the State or Federal Government; or
 - Are already underway or have been completed.

Applications for Community Grants

Application dates will be released annually, and applications must be made using the online submission form indicated. Workshops and officer assistance will be offered to support organisations to complete applications. Late Applications will not be accepted.

Applications for In Kind Support

Applications for in kind support must be received at least 1 month prior to the date of the project or event. Council may refuse late applications.

Applications must be made using the Community Support Application Form.

Applications for Fee Waivers

Fee Waiver Applications are to be lodged in conjunction with your planning or building permit application using the Fee Waiver Application Form.

Assessment of Applications

Assessment of Community Grant Applications

Eligible applications will be assessed against the following criteria:

- How the project aligns with the strategic objectives of the Council Plan 2021-2025 and other relevant Council strategies
- How the project benefits the Central Goldfields Shire community – including
- social, economic, and environmental benefits
- Demonstrated capacity of the project to succeed
- The level of financial and in-kind contribution to the project from the applicant organisation

The weighting of each criterion will be detailed within the Community Support Grant Guidelines.

Assessment of Community Grant Applications will occur via the following process:

- A panel of Council officers will assess all applications for both eligibility and against the assessment criteria.
- The panel will present recommendations to Council for approval, based on the ranking of those applications against the assessment criteria.
- Council will give final approval to all successful applications at a Council meeting.

Assessment of In-Kind Support Applications

Assessment of in-kind support will be made by the relevant General Manager.

Assessment of Fee Waiver Applications

Assessment of Applications for fee waivers or reductions will be made by the delegated staff members – the Manager Statutory Services and the General Manager Infrastructure, Assets and Planning.

Outcome Notification

Successful applicants will be notified in writing.

Applicants for grants will be sent a funding agreement outlining the terms and conditions of the funding being provided by Council.

Funding agreements must be signed and returned by the due date. An invoice for the grant amount must also be provided with the funding agreement to receive funding.

Unsuccessful applicants will be notified in writing of their unsuccessful application and provided with feedback as to the reason/s behind the decision.

Applicants may also request to speak with a Council officer about their unsuccessful application if they would like further feedback.

Community Grant Financials and Acquittals

- Projects must be completed, and the acquittal process finalised within 12 months of receiving a grant.
- Successful applicants will be accountable to Council for the disbursement of grant monies.
- Grant recipients are required to submit a financial statement at the conclusion of the funding period relating to the project or event.
- Funds not expended for the intended purpose must be returned to Council.
- Any variations to the original Grant Application must be lodged in writing and approved by Council.
 - This includes an extension of acquittal process deadlines of no more than 12 months for extenuating circumstances.

- An assessment of the key outcomes of the project must be provided detailing the key achievements, including photographic evidence.

5. Acknowledgment

Central Goldfields Shire Council must be acknowledged in any promotional material relating to the project and evidence of this acknowledgement is to be provided as part of the acquittal process.

6. Roles and Responsibilities

Person/s responsible	Accountability
Councillors	Final approval of successful grant recipients
Officer/Manager/General Manager/CEO	Ensure all approaches and applications comply with this policy and give reason to those that are non-compliant.
Officer/Manager/	Ensure where necessary acquittals and/or reviews/evaluations are received and recorded.

7. Review

This Policy must be reviewed a minimum of once every 4 years.

8. Human Rights Statement

It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights and Responsibilities Act (2006).

Central Goldfields Shire Council is committed to consultation and cooperation between management and employees.

9. Relevant Legislation and Council Policies

- Central Goldfields Shire Council Plan 2021-2025
- Central Goldfields Shire Council Action Plan 2022-23
- Building Act 1993
- Building Regulations 2018
- Charter of Human Rights and Responsibilities Act 2006
- Gender Equality Act 2020
- Local Government Act 2020
- Planning and Environment Act 1987
- Planning and Environment (Fees) Regulations 2016
- Subdivision Act 1988
- Subdivision (Fees) Regulations 2016
- Australian Tax Legislation

8.3 AWARD CONTRACT G1877-2023 TRANSFER STATION OPERATION AND MANAGEMENT AND ANCILLARY SERVICES.

Author: Manager Statutory Services

Responsible Officer: General Manager Infrastructure Assets and Planning

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to recommend that Council award Contract G1877-2023 Transfer Station Operations and Management and Ancillary Services to Veolia Environmental Services (Australia) Pty Ltd following the completion of a public tender process.

Contract G1877-2023 is combination of lump sum and schedule of rates contract and as the anticipated value of the recommended contract is above the Chief Executive Officer's financial delegation, the Contract is required to be awarded by Council in line with the requirements of the Procurement Policy.

RECOMMENDATION

Based on the assessment the Evaluation Panel makes the following recommendations:

That the Council:

1. awards Contract G1877-2023 Transfer Station Operation and Management and Ancillary Services to Veolia Environmental Services Pty Ltd for the total contract sum of \$3,002,179.57 (exclusive of GST) for two (2) years initial term and a one (1) year extension by mutual agreement by both parties.
2. authorises the Chief Executive Officer to do all things necessary to execute Contract G1877-2023, including advising the respondents of Council's decision in this matter.
3. authorises the Chief Executive Officer to do all things necessary to negotiate the extended terms and conditions of Contract G1877-2023 and sign the extended term of Contract G1877-2023.
4. Delegates to the Chief Executive Officer financial delegation to approve any expenditure made under the initial term and extended term of Contract G1877-2023.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Our Spaces and Places

The Community's vision 3. A commitment to climate action and less waste

Initiative: Provide diverse waste collection and recovery points

- Central Goldfields Shire Council Procurement Policy 2023
- S5 Instrument of Delegation – Financial Delegations

The provision of transfer stations for residents without access to kerbside collection service is supported by the *Circular Economy (Waste Reduction and Recycling) Act 2021* as councils are mandated to provide waste services to the residential community.

BACKGROUND INFORMATION

Council requires a suitably experienced waste management specialist company that will provide the provision of the following services to Council (Service):

- a) Management and operation of Central Goldfields Shire Council four transfer stations including recovery, recycling, and disposal of materials;
- b) Operation of the Carisbrook composting facility; and
- c) Provision of hard waste (kerbside) collection services.

The initial term of Contract G1877-2023 is 2 years with an option to extend for another year by mutual agreement by both parties, Council, and a contractor.

Council's current transfer station Contract expires on 30 June 2024.

Contract G1877-2023 has been offered as short term, pending a full-service review of transfer station operations.

Outcomes from this review will form the basis of a subsequent longer-term contract.

Transfer Station Operations and Management and Ancillary works provided for within the Contract G1877-2023 include:

- Management of four transfer stations
- Operations – customer service, gate house, amenity
- Recovery – recycling, diversion, onsite processing (mattresses, mulch)
- Haulage and Disposal/Recycling – waste, recycling, rubble, oil, e-waste
- Compost Facility – operation and management of kerbside organics
- Hard waste kerbside collection – book in service

REPORT

In accordance with section 108 of the *Local Government Act 2020* and Council's Procurement Policy a request for tender for the provision of Transfer Station Operation and Management and Ancillary Services was conducted in order to appoint a suitably qualified contractor who will be able to demonstrate the capability and capacity to deliver the required Service to Council and the Central Goldfields Shire community.

As an outcome of this public tendering process Council received 2 submissions.

Evaluation Panel

In accordance with Council's Procurement Policy requirements an Evaluation Panel was established in order to assess the submissions.

The Evaluation Panel consisted of Director Infrastructure Assets and Planning, Manager Statutory Services, Manager Financial Services and Waste Service Officer.

The Evaluation Panel received advice from the Procurement Specialist, and the Probity Advisor from Macquarie Local Government Lawyers.

Evaluation Criteria

The submissions were assessed against the following evaluation criteria:

- OH&S Requirements (Pass/Fail)
- Relevant Insurance Cover (Pass/Fail)
- Site Visit (Pass/Fail)
- Financial Viability Assessment (only for the preferred tenderer) (Pass/Fail)
- Financial Benefit to Council (Tendered Price) (30%)
- Capability (25%)
- Capacity (25%)
- Financial Benefit to Community (5%)
- Environmental Sustainability (5%)
- Social Sustainability (5%)
- Aboriginal and Torres Strait Islander People (5%)

Evaluation Process

Both submissions were conforming and evaluated on both qualitative (mandatory and weighting) and pricing criteria.

As an outcome of the evaluation process Tender Evaluation Panel recommend awarding Contract G1877-2023 to Veolia Environmental Services (Australia) Pty Ltd.

For detailed information about the procurement process and evaluation process see Tender Evaluation Panel Report which is attached to this report as a confidential document and marked as an Attachment 1.

Due Diligence Process

An external probity advisor was appointed in line with the requirements of the Procurement Policy to ensure compliance with the probity requirements.

The probity requirements were adhered to in compliance with the Procurement Policy during the procurement and evaluation processes by the Tender Evaluation Panel members and advisors to the Panel. No conflicts were declared.

A mandatory site visit was held on 14 and 16 February 2024.

The recommended tenderer met this criterion.

Equifax have been engaged to undertake the financial assessment.

CONSULTATION/COMMUNICATION

The request for tender was advertised via e-procure portal on 5 February 2024 and in the media on February 9th, 2024.

In accordance with section 109(2) of the *Local Government Act 2020* this report advises that there were no opportunities for collaboration with other councils or public bodies in relation to the recommended contract as this project was a specific project to Council.

FINANCIAL & RESOURCE IMPLICATIONS

These services form part of Council's recurrent operational budget with costings reviewed each year in line with consumer price index, landfill levy increases and waste volume changes and approved as part of the annual budget.

The annual expenditure is within Council's draft budget and increases for this new contract have been allowed for.

Transfer station operations are currently funded under the Waste Management Levy.

Cost increases from the current to new contract relate to increased requirements in green waste costs, compliance, data collection and reporting.

Assumptions for annual costs are based on previous waste volumes, CPI of 3% and landfill increase of \$10 per year.

RISK MANAGEMENT

This report addresses Council's strategic risk Business Continuity - Failure to plan adequately for the impacts of a disruption to Council's normal operating environment by bringing this variation to Council for consideration.

Based on cumulative spend, the proposed contract amount will exceed the total value of goods and services the Chief Executive Officer is authorised to approve payment of under *S5 Instrument of Delegation - Financial Delegations* (\$500,000 including GST).

The contractor is required to have and maintain appropriate insurances.

A detailed risk assessment was prepared for consideration of the key risks relating to service provision.

The contractor will be required to provide detailed occupational health and safety, operational risk, and contingency plans prior to commencement.

There is an increase in reporting and documentation through management systems as part of the service delivery.

CONCLUSION

Tenders have been submitted and evaluated for Contract G1877-2023 Transfer Station Operations and Management and Ancillary Services for Central Goldfields Shire Council.

It is recommended that Council award awards Contract G1877-2023 Transfer Station Operation and Management and Ancillary Services to Veolia Environmental Services Pty Ltd for the total contract sum of \$3,002,179.57 (exclusive of GST) for two (2) years initial term and a one (1) year extension by mutual agreement by both parties.

ATTACHMENTS

6.3.1 Confidential – Tender Evaluation Panel Report Provided under separate cover

The evaluation report is confidential under section 3(a) of the Local Government Act.

8.4 2023 ENERGY BREAKTHROUGH EVALUATION

Author: Coordinator Events and Volunteer Development

Responsible Officer: General Manager Community Wellbeing

The Officer presenting this report, having made enquiries with relevant members of staff, reports that no disclosable interests have been raised in relation to this report.

SUMMARY/PURPOSE

The purpose of this report is to seek endorsement from Council of the evaluation and review of the 2023 Energy Breakthrough Event as per the Terms of Reference for the Management Group.

RECOMMENDATION

That Council endorse the 2023 Energy Breakthrough Event Debrief Report.

LEGISLATION AND POLICY CONTEXT

Central Goldfields Shire Council's Council Plan 2021-2025 – Our Growing Economy

The Community's vision 2. Engaging and flourishing tourism

BACKGROUND INFORMATION

Energy Breakthrough (EB) is jointly managed and delivered by Council and Country Education Partnership (CEP) through a special committee of Council called the Management Group (The Committee).

EB is the largest and longest running science, technology, engineering, and maths (STEM) educational program in the country.

The celebration event hosted in Maryborough each year for the last 33 years is the largest annual event in Central Goldfields Shire.

Following the Pandemic and rising event costs ranging from 20% to 30% the Committee endeavoured to implement a new model aimed at achieving costs savings.

Not only did the new model save over \$100,000 in overheads compared to the 2022 event, the overall impressions from the Committee, staff, volunteers, and participants were extremely positive.

The 2023 event was up by 7% in entries and schools from the 2022 event.

227 teams from 108 schools competed at the 2023 event.

3,500 students, teachers, and families were camped across the site during the five-day event that is estimated to contribute \$3.66 million into the local economy.

The event attracted teams from all over Victoria including from the Mallee, the Wimmera, central / north central Victoria, metro Melbourne, Gippsland and as far as Sydney and Orange NSW.

Following the 2023 EB, RM Consulting Group (RMCG) were engaged to facilitate a strategic planning session that brought together seventeen key personnel, including representatives from Central Goldfields Shire Council, Community Education Partnership, and volunteers.

This evaluation was held on Monday 11 December 2023.

REPORT

Major changes to the programme were introduced in 2023 to counteract the rising event overheads and time in Lieu requirements for teachers attending overnight camps.

The biggest change was hosting all trial activities on the Track 1 circuit.

This reduced the requirement of barrier hire/transport, medical services, electrical setup, and staffing. Contributing to savings of around \$100,000.

Feedback by all involved was very positive:

- It allowed for smooth scheduling, which led to a positive, calmer and “more chilled out atmosphere,”
- Not having a second track had advantages such as lower costs and less resourcing.
- “Only using one track with more vehicles made it more exciting.”

The change in programming also increases capacity for the Primary Trial from ninety teams to 135 teams, this category traditionally has been very popular and oversubscribed.

Energy Breakthrough continues to contribute to the local economy, with an estimated \$3.66 million in economic impact.

Local businesses are consistently engaged to provide services for the event whenever possible, resulting in a direct contribution of \$132,000.

Plus, a range of community groups are contracted to deliver services including catering, waste management, track setup/pack-up, and cleaning valued at \$30,000.

In addition, some local community groups fundraise at the event and is estimated at a total of \$35,000.

Volunteers continue to play an important role in the delivery of the event, with over seven hundred active volunteers contributing more than 2340 hours per annum, equivalent to \$75,000.

The RMCG facilitated evaluation meeting gave attendees the opportunity to reflect on the highlights of the event, the value of the event to schools, students, and Maryborough as well as areas for improvement in the future.

The attached Energy Breakthrough debrief report provides detail of the prioritised areas for improvements for the 2024 event including:

- Overall event engagement

- Volunteer support, scheduling, and coordination
- Safety
- Waste
- School arrival and engagement

Overall, impressions of the new model were extremely positive, and the Committee will continue with this model for the 2024 event.

The Committee and EB Action Group will continue to consider the operational budget and potential ways to reduce the overheads and increase income.

CONSULTATION/COMMUNICATION

The Committee, EB Action Group and key stakeholders were invited to the Evaluation Meeting, seventeen people attended the meeting to reflect on what worked well and what could be improved for the 2024 event.

FINANCIAL & RESOURCE IMPLICATIONS

EB continues to require an annual investment from Council to support event logistics, set-up costs, event planning and management.

Since the loss of RACV as a major partner prior to the 2018 event, this figure has sat around \$200,000 annually.

Post pandemic and in the wake of floods the 2022 operating costs increased by 30% whilst income was also down 30% due to a significant fall in registrations, the 2022 investment was \$375,000.

In 2023 the significant changes to the programme model, no unforeseen expenses and similar entry numbers to 2022, the 2023 Council investment totalled \$269,000, which encompasses \$70,000 of staff wages and salaries.

An EB partnership coordinator was engaged for a 3-year fixed period (January 2021- January 2024) through the Crisis Committee of Infrastructure grant received during COVID pandemic.

However, the pandemic caused substantial disruptions to the events landscape, with a diminished confidence in partnerships.

Every effort is being made to engage larger sponsors/partners; however, these arrangements often have a long lead time.

Whilst the funding for this position has now ceased, a local volunteer is assisting to maintain momentum in partnerships and engaging in discussions with potential local sponsors and supporters.

In early 2024 Country Education Partnership (CEP) was approved to receive Tax Deductible donations via the Foundation for Rural & Regional Renewal (FRRR).

This creates the opportunity to pursue funding through philanthropic organisations and tax-deductible donations from individuals or groups.

CGSC and CEP staff will collaborate to explore strategies to leverage this status.

The budget for the 2024 event was discussed shortly after the conclusion of the 2023 event taking into account the income and expenditure from 2023.

It is anticipated that there may be additional revenue once the 2024 entries are confirmed and with the local volunteer building the local relationships the income for 2024 is highly likely to increase.

Already there is a projected addition of \$17,500 to the income after negotiations with two current sponsors.

Whilst CEPs funding from the Department of Education is only confirmed as far as the 2024 event, an additional \$37,500 that has been allocated towards the safety elements of the event will be in addition to the Council income for the 2024/25 budget.

RISK MANAGEMENT

This report addresses Council's strategic risk Community Well-being - Failure to recognise and manage the impact of changing social and economic conditions on the community by annually reviewing the Energy Breakthrough event and identifying opportunities for improvement to ensure it remains viable.

CONCLUSION

Energy Breakthrough stands as Central Goldfields Shire's largest event and the largest of its kind in Australia.

In response the challenges posed by the pandemic and escalating event costs the Committee took proactive steps to implement a new model aimed at cost savings.

The 2023 event, following these changes, not only achieved over \$100,000 in overhead savings compared to the previous year but also garnered overwhelmingly positive feedback from stakeholders.

Looking ahead efforts are underway to secure funding through tax-deductible donations and philanthropic avenues, leveraging CEP's approved status.

Moreover, discussions surrounding the 2024 event budget anticipate additional revenue streams, maintained by the efforts to cultivate community relationships.

Despite the funding challenges and uncertainties, EB remains resilient, fuelled by the dedication of its stakeholders and the unwavering support of the community.

As EB evolves and adapts to changing circumstances, its enduring impact on education, local economies, and community engagement remains steadfast.

ATTACHMENTS

8.4.1 2023 Energy Breakthrough De-Brief Report



Energy Breakthrough de-brief report

Central Goldfields Shire Council

De-brief workshop: 11 December 2023

1 Introduction

1.1 OVERVIEW

Melissa Ludeman from RM Consulting Group (RMCG) was engaged by Central Goldfields Shire Council to host a two-hour workshop with volunteers and stakeholders to reflect on what worked well and what could be improved from the recent event. This brief report summarises the feedback from the workshop participants as well as additional feedback provided via email. Council provided RMCG emailed feedback after the workshop from those who did not attend.

A site map is provided in Appendix 1 as parts of the feedback relate to specific sites around the course. A list of participants and agenda items are provided in Appendix 2, and a copy of the presentation delivered by Nigel Preston at the workshop is provided in Appendix 3.

Overall, impressions of the new model were extremely positive and most opportunities for improvement are focussed on improved coordination rather than extra resourcing

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Djaara people as the Traditional Owners of the Country on which this project has been conducted. We recognise their continuing connection to land, waters and culture and pay our respects to their Elders past and present, and we acknowledge emerging leaders. Moreover, we express gratitude for the knowledge and insight that Traditional Owners and other Aboriginal and Torres Strait Islander people contribute to our shared work in Australia.

We pay respects to all Aboriginal and Torres Strait Islander communities. We recognise that Australia was founded on the genocide and dispossession of First Nations people and acknowledge that sovereignty was not ceded in this country. We embrace the spirit of reconciliation, working towards self-determination, equity of outcomes, and an equal voice for Australia's First People.

2 Findings

2.1 HIGHLIGHTS

Event highlights described by the workshop participants were:

- The better scheduling across the five days, examples included:
 - “Far less stress” and “calmer”, as there was more time to get to things done.
 - “Less chaotic feeling” – from moving the primary school events to track one.
 - Less need for as many volunteers because there were not two tracks going at once.
 - Two days for the push carts.
- The communication was very clear, for example:
 - The emails to volunteers were clear about the role expectations, when and where they needed to be at a certain place and where to access information.
 - The rostering and roles were clearly assigned.
- The governance structure for the event works well as the Community Education Partnership (CEP) and the Central Goldfields Shire Council (CGSC) have clear roles and responsibilities.
- More diverse and quality volunteering effort:
 - High calibre of volunteers across a range of ages, backgrounds, and skills.
 - More young people were involved than in previous years.
- Good catering:
 - Great spread for volunteers, they “did not want for anything”.
 - Reusable crockery was introduced.
- Positive feedback and positive displays both directly and indirectly, including:
 - Comments from teachers about the event.
 - A huge crowd who waited around for the presentations at the end of the event.
 - Kids enjoyment
- Strong engagement in “Level-Up”
 - An estimated 3,200 kids played games or participated in the sports, chill out space and movie night.
- Competition for robotics for people with diverse learning skills, for example, one of the children said they had never won anything before and so were ecstatic that they received a medal.
- The award ceremony was well organised, and everything the presenters needed (e.g. medals) was well labelled.

Further feedback was provided after the workshop by invitees who were unable to attend, their highlights included:

- Extremely positive feedback from campers.
- Use of the golf cart was essential on Monday, Tuesday, and Wednesday.
- Line marking arrangements with Council went very well.
- Blocking cars from driving behind the toilet trailers worked well.
- Damascus kids built an all-terrain vehicle for an adult who was then able to attend the event.

2.2 IMPRESSIONS OF THE NEW OPERATING MODEL

Participants were asked for their impressions of the new model; the commentary is summarised below. Overall, impressions of the new model are extremely positive:

- It allowed for smooth scheduling, which led to a positive, calmer and “more chilled out atmosphere”.
- Not having a second track had advantages such as lower costs and less resourcing.
- More interactive activities were needed on Friday and Saturday. These days were quiet which reportedly disappointed some sponsors who were in EB Central.
- There needs to be stricter management of entry time by schools. A lot arrived early putting pressure on volunteers to get them into the site before they were ready.

2.3 CHALLENGES AND OPPORTUNITIES FOR IMPROVEMENT

PRIORITY CHALLENGES AND OPPORTUNITIES TO ADDRESS

Workshop participants noted key challenges or aspects that did not work well at the event and then prioritised them. Some tables had similar challenges with different areas of improvement, which have been merged below. All high priority challenges and opportunities are summarised below. The name of the table leads who recorded each are provided in the last column if follow-up is required.

Overall, the main opportunities for improvement are focussed on improved coordination rather than extra resourcing.

Table 2-1: Challenges and opportunities for improvement

CHALLENGES	OPPORTUNITIES FOR IMPROVEMENT	TABLE LEAD/S
Overall event engagement		
EB Central was very quiet after the primary school left at lunch time on Friday.	Need to activate interest in this area, e.g. host a movie night on Friday.	Liesbeth
Volunteer support, scheduling, and coordination		
Blue shirts sent an unintended message that the volunteer “knew everything”.	<ul style="list-style-type: none"> ▪ Volunteer shirts have a colour band or sleeve dependent on their role – i.e. hi-vis for those who know more than the rest. 	Liesbeth
Engaging young volunteers with purpose, date / time / guide as they do not seem to register early.	<ul style="list-style-type: none"> ▪ Develop a process for allocating tasks to volunteers who register their interest during the event. 	Liesbeth
Judges’ pavilion was lumped in with catering, which was noisy. Robotics was in the rain.	<ul style="list-style-type: none"> ▪ Have a separate judges pavilion with tables, chairs, spaces for discussion. ▪ Have a pavilion for robotics. 	Mary
The timetabling of “TRY” events was problematic: <ul style="list-style-type: none"> ▪ Primary schools was ok. ▪ Secondary schools were changing over during race. 	<ul style="list-style-type: none"> ▪ Set up time trials prior to primary school race. 	Mary
“TRYathlon” – issue with timing.	<ul style="list-style-type: none"> ▪ Better access points for the pit area. ▪ 5-10 minute designated change over points for access to the pits during the 24 hour trial. ▪ Finish it when the other races / competitions finish (e.g. 6am-12noon). 	Nigel

CHALLENGES	OPPORTUNITIES FOR IMPROVEMENT	TABLE LEAD/S
Safety and waste		
Rubbish found stashed in barriers and tucked into parts of marquees once site pack up began.	Engage with contractors to locate additional bins on site / review bin arrangements. Bin stations required at: <ul style="list-style-type: none"> ▪ Corner 3. ▪ Pool. ▪ Burn Street. ▪ EB Central. ▪ Corner 7 / skatepark. ▪ Marshalling tent. 	Leisbeth, Alisha
Not enough barriers – safety issue. Volunteer team moving barriers to gain access to cross over during races.	<ul style="list-style-type: none"> ▪ Review barrier plan for the set-up phase, specifically looking at the Lake and Burns Street, and consider: <ul style="list-style-type: none"> – More barriers on Christian Street. – Instead of slim bollards on Burns Street put barriers out. – Adding barriers on lake side of Lake Road. 	Alisha
Occupational Health and Safety. <ul style="list-style-type: none"> ▪ Inappropriate manual handling . ▪ Lack of / inappropriate PPE. 	<ul style="list-style-type: none"> ▪ Purchase or manufactural trolleys for moving heavy items ▪ Purchase wheelbarrow. ▪ Purchase PPE e.g. gloves and boots that are suitable for the different volunteer roles. 	Alisha
General track safety . <ul style="list-style-type: none"> ▪ Fencing. ▪ Pedestrian flow. ▪ Pit allocation impacted by rain. 	<ul style="list-style-type: none"> ▪ Consider temporary fencing around track on the inside of it, particularly at cross-over points. ▪ Revise bridge / pedestrian flow near skate park or point 7. ▪ Level out the ground in the pits and have a back-up site ready in case of rain. 	Nigel
Students / drivers not paying enough attention to the flags (particularly yellow flags).	<ul style="list-style-type: none"> ▪ Apply penalties to team if they do not follow the flags. 	Mary
Security was unreachable.	<ul style="list-style-type: none"> ▪ Do not use this service provider again. ▪ Update list of suppliers. ▪ Engage with other events to find a reputable supplier. 	Nigel
School arrival and engagement		
Schools arriving early on Tuesday.	<ul style="list-style-type: none"> ▪ Implement Traffic Management Plan by 9am Tuesday morning . ▪ Traffic personnel in place by 11am. ▪ Site set-up by Monday. 	Alisha
Schools arriving late.	<ul style="list-style-type: none"> ▪ Add a “closed” sign at the counter . ▪ Ensure two administration staff are present from 8am until 6pm. 	Mary
Stages – not knowing what to say / announcements to make.	<ul style="list-style-type: none"> ▪ Make Event Operations Centre (EOC) still responsible for announcements. 	Nigel, Alisha
More entertainment required.	<ul style="list-style-type: none"> ▪ Recruit performers e.g. local bands, DJ ▪ Ask entertainers to donate their time or find funding for it. ▪ Promote entertainment options to schools e.g. drama or choir students. 	Nigel, Alisha

CHALLENGES	OPPORTUNITIES FOR IMPROVEMENT	TABLE LEAD/S
	<ul style="list-style-type: none"> ▪ Look to attract more interactive activities on Saturday with a movie. ▪ Link with Freeza who might be able to lead the activities in EB Central – named after Freeza. ▪ Activities open until 7:30 or until a movie starts on Saturday night. 	

OTHER CHALLENGES AND OPPORTUNITIES

The following list contains other challenges noted but not considered top priority by the workshop participants. In addition, feedback was provided by invitees who could not attend prior to the workshop that RMCG received after the workshop and as such these comments were not part of the prioritisation activity at the workshop. Responses have been included here and summarised.

Table 2-2: Other challenges

CHALLENGE	SOURCE
Tracks <ul style="list-style-type: none"> ▪ Closed track entry to Jubilee Oval. ▪ The loop at the end of the CFA straight and road closures – either change track or improve road closures. 	Workshop
Communication and coordination <ul style="list-style-type: none"> ▪ Not strict enough with schools about bump in and bump out times. ▪ Maps and information were needed for the Event Operations Centre. ▪ There was a double up of volunteers rostered on in Event Operations Centre. ▪ Junkyard coordination between sponsors and presentations. ▪ People assisting marshals were not following the proper protocols. 	Workshop
Challenges getting a response through the 1300 number for assistance. There was a potential electrical issue identified and they had to rely on a volunteer with appropriate qualifications and approval from the safety officer to fix it.	Email
Catering and amenities <ul style="list-style-type: none"> ▪ Partnership tour was too short, had to rush and there was not time for coffee. ▪ Not enough food options at track 1. ▪ Not enough toilets at the EB Central Area. 	Workshop
Resource recovery <ul style="list-style-type: none"> ▪ Incorrect use of resource recovery bins. 	Workshop
Tree cover <ul style="list-style-type: none"> ▪ whether the trees on the other side of Rovers footy oval could be trimmed prior to event so that school tents in back pit lane do not have branches “perched” on them. 	Email (Mark McLay)
Online registration was a problem for some of the camping volunteers.	Email (T Macer, M McKay and D Holder)
Signage at Jubilee Oval <ul style="list-style-type: none"> ▪ Vehicles did not always vacate straight after unloading. ▪ Lack of signage to direct vehicles past the front of the pavilion to the pits. 	Email (T Macer, M McKay and D Holder)
Power usage at Jubilee Oval <ul style="list-style-type: none"> ▪ Toasters and kettles were tripping the power supply. ▪ Power on the caravan park of the central area of the oval was a safety concern for some schools because of the extension leads. 	Email (T Macer, M McKay and D Holder)

CHALLENGE	SOURCE
Noise at 5am in the pits woke up the campers.	Email (T Macer, M McKay and D Holder)
Flooding at campsites.	Email (T Macer, M McKay and D Holder)

Table 2-3: Other opportunities

OPPORTUNITY	SOURCE
Participation and coordination <ul style="list-style-type: none"> ▪ Commence the secondary race earlier in the day and thus enabling them to finish earlier on Sunday, allowing schools enough time to get home. ▪ Pushcart events either need a broad time or to stick to time as there was an angry parent who kept missing their child's event. ▪ Gender issue for primary school raised by Great Western – this is covered above. 	Email (Mark McLay)
<ul style="list-style-type: none"> ▪ Coffee Van on the corner of Rovers Clubhouse would have made excellent revenue (although getting in and out might be an issue). 	Email (Mark McLay)
Power supply: <ul style="list-style-type: none"> ▪ Consider having extra-long heavy duty power leads available for load for schools. ▪ Encourage schools to bring longer extension leads that have been tagged and tested. ▪ Place Overnewton closer to the central power pole. 	Email (T Macer, M McKay and D Holder)
Communication <ul style="list-style-type: none"> ▪ Enlarge text size on the computer map. ▪ Place schools and sites on the back of the laminated map. 	Email (T Macer, M McKay and D Holder)
Flooding <ul style="list-style-type: none"> ▪ Provide an opportunity for schools to relocate when others leave if affected by flooding. 	Email (T Macer, M McKay and D Holder)
Signage <ul style="list-style-type: none"> ▪ The area on the track side of the coaches' benches needs to be marked as 'keep clear, walkway' to stop schools setting up in that area making it difficult to walk past. This was the same on the back oval. 	Email (Mark McLay)

2.4 KEY CONSIDERATIONS RAISED FOR FUTURE EVENTS

Throughout the day's discussions, the group raised two questions around program design and scope that will require further consideration for future events:

- How do we accommodate for schools that do not have the numbers to balance gender on their teams?
 - For example, one school is very small and as a result, the whole school participated and only have two girls enrolled. It means that they cannot meet the requirements for having equal number of girls and boys on teams. A suggestion made by a participant was to consider how teams could cluster together.
- How do we accommodate for non-binary students (particularly senior students) at future events? This year there were only three students and the view the organising committee took (which was largely supported by the volunteers present) was that they did not want anyone to miss out just because they didn't identify in a particular way.

Appendix 1: Map of site



Appendix 2: Agenda and participants

Workshop participants were:

- Liesbeth
- Tony
- Rob
- Jenny
- Maria
- Mary
- Audrey
- Julia
- Brad
- Crystal
- Nigel
- Jackson
- Barry
- Ben
- Alisha
- Les
- Dan

Mark McLay, Tony Macer, Martin McKay, and Danny Holder were not able to attend but provided feedback by email.

The agenda was as follows:

- Welcome and introductions.
- Presentation by Nigel Preston on the 2023 event.
- Activity: Impressions of the new operating model.
- Activity: What were the challenges.
- Activity: What are the opportunities for improvement.
- Report back and close.

Appendix 3: Presentation by Nigel Preston

ENERGY BREAKTHROUGH



Event Review

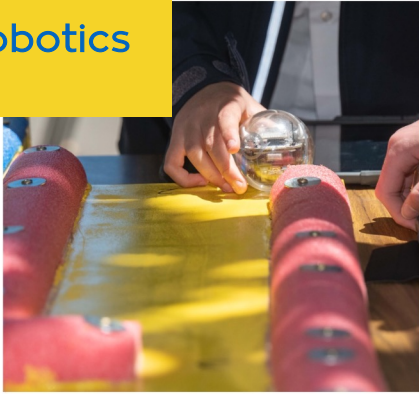
December 2023

LET'S START >



POWERED BY IMAGINATION

1. Robotics



3. Pushcarts



2. Junkyard Challenge



4. Human Powered Vehicles (HPVs)



5. Electric and Pedal-Electric Vehicles



ENERGY BREAKTHROUGH

The logo consists of three stylized, overlapping arrow shapes pointing to the right. The top arrow is yellow, the middle one is green, and the bottom one is red.

THE AIMS

Aims



The Energy Breakthrough Program aims to:

- Provide an excellent technology project for students from Prep to VCE level.
- Encourage young people to explore solutions to environmental and transport issues.
- Provide an opportunity for schools and communities to work and learn together.
- Provide an opportunity for women and girls to participate in what has traditionally been a 'male' dominated area of the curriculum (STEM).
- Be a fun program with real world challenges.
- Offer students opportunities to explore and address vehicle design, driving skills and vehicle and passenger safety issues.

The Energy Breakthrough Event aims to:

- Showcase the best of Maryborough's location, people and business.
- Offer volunteer opportunities for a wide range of people in a wide range of roles.
- Be a safe, welcoming celebration for students, teachers, parents and supporters.

ENERGY BREAKTHROUGH

The logo consists of three stylized, overlapping arrow shapes pointing to the right. The top arrow is yellow, the middle one is green, and the bottom one is red. They are arranged in a slightly staggered, overlapping fashion.

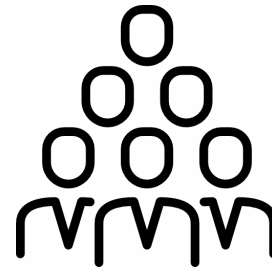
SCHOOL PARTICIPATION

School Participation – Summary

With between 90 – 110 schools learning, participating, camping and competing together, the Energy Breakthrough is one of the largest school participation programs in Australia.



3,500
Students in
230
teams



15,000 – 20,000
Estimated number of students,
teachers, friends and supporters
attending the
event in Maryborough.



108
Schools entered
93 made it to the
event

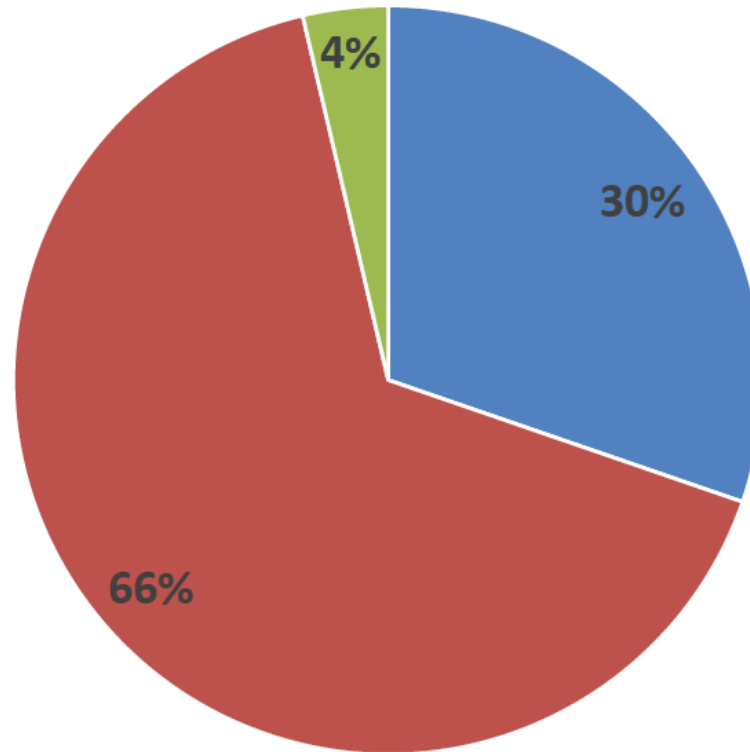


\$3.3M – 4M*
Economic impact for the Central
Goldfields region (*Estimated)

School Participation - By Location

With 66% of participating schools from regional and rural settings, the program continues to be focused on CEP's target audience.

The program also attracts schools from Metro Melbourne (30%) and Interstate (4%), and these schools help to bring new connections and experiences to the EB.

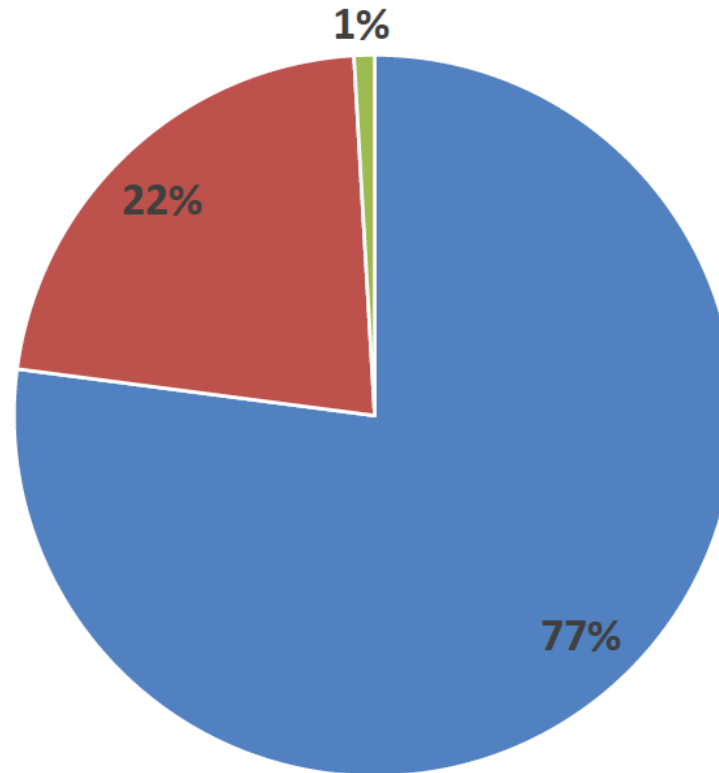


■ Metro Melbourne by postcode ■ Regional / Rural by postcode ■ Interstate

School Participation - By Sector

With 77% of participating schools from Public schools (specialist, secondary, primary and P-12), the program continues to be focused on CEP's target audience.

The program also attracts schools from Private (22%) and VCE in a TAFE setting (1%) adding to the mix of schools.



■ Public (Specialist, Secondary, Primary, P-12) ■ Private (Secondary, Primary, P-12) ■ Higher Education TAFE

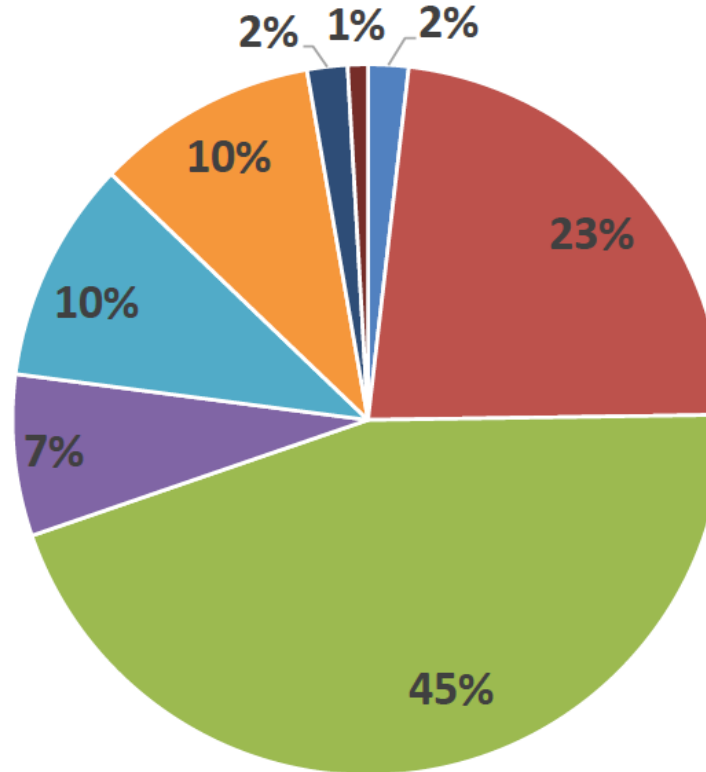


School Participation - By Type

The EB Program is open to and attracts all types of schools, with a focus on Public Primary and Public Secondary schools.

Breakdowns are:

- Public Primary: 45%
- Public Secondary: 23%
- Private P-12: 10%
- Private Secondary: 10%
- Public P-12: 7%
- Public Specialist: 2%
- Private Primary: 2%
- Higher Education: 1%



- public-specialist
- public-secondary
- public-primary
- public-p12
- private-secondary
- private-p12
- private-primary
- he-tafe



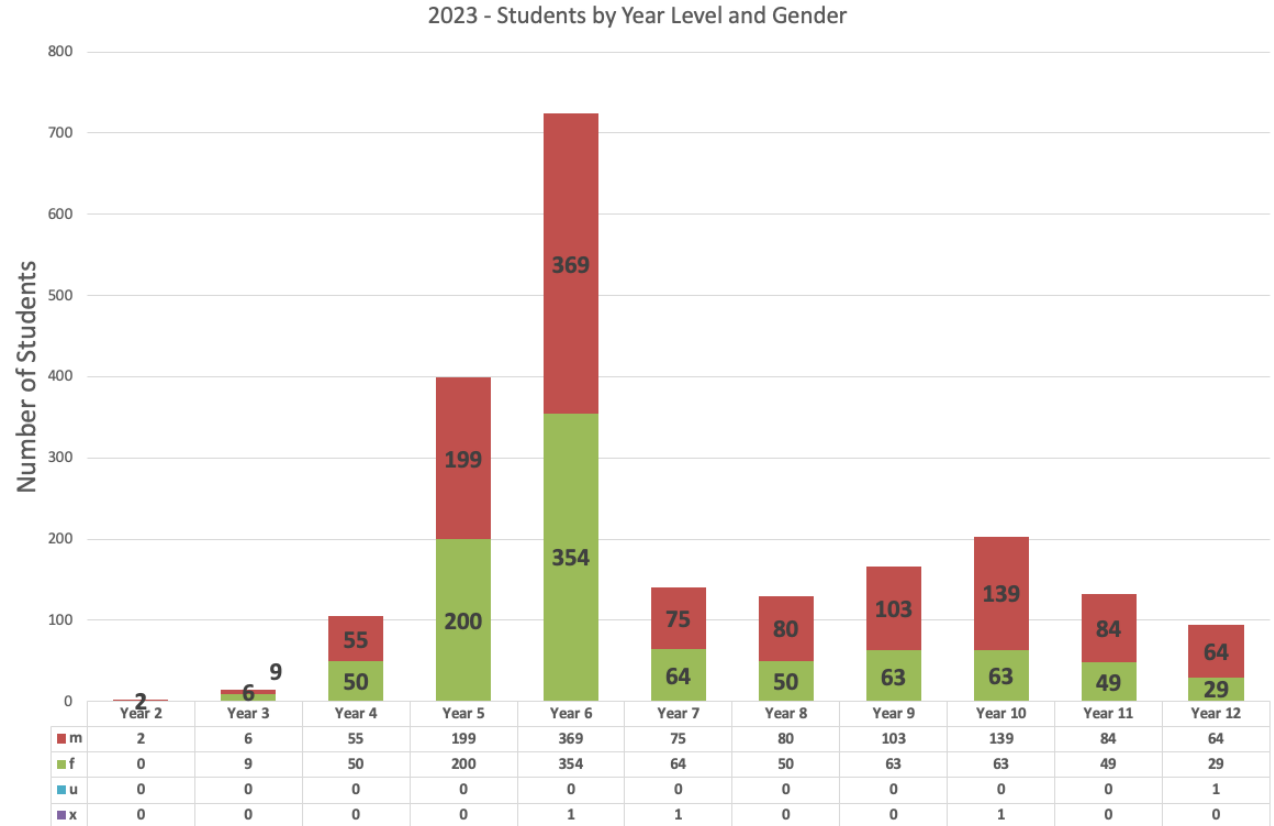
School Participation - By Year Level

The EB Program has the highest concentration of participants in Year 6.

Numbers across Years 7 to 11 are relatively similar by year, before an understandable drop off in Year 12.

These age groupings are similar year-on-year to 2022 data.

Note: Data includes 'team members', 'emergency team members' and 'pit crew'.



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2023 CHANGES



ENERGY BREAKTHROUGH SITE - KEY

eb.org.au

- | | | | | |
|---------------------|---------------------------|--------------------------|---|-------------------------|
| First Aid | Accessible Toilet | Parking Area | Trackside | Exhibitors |
| Assembly Area | Showers | Road Closed | Stage | Event Operations Centre |
| Camping Area | Wrist Banding Station | Gate (numbered) | Display & Presentation, Robotics & Junkyard Challenge | Exhibitors (EB Central) |
| Food & Refreshments | Recharge Station | Marshal Point (numbered) | Design & Construction | Bridge |
| Drinking Water | Masseur | Start/Finish | Scrutineering | One way traffic only |
| Toilets | Pushcart Changeover Point | | Walking track only | |

Energy Breakthrough is a non-smoking event

BALLARAT/AVOCA →

Map not to scale.

KEY 2023 CHANGES

ROBOTICS

- No changes to Friday morning program.
- Info webinars provided.

JUNKYARD CHALLENGE

- Moved to **THURSDAY** *from* SATURDAY.
- Info webinars provided.

PUSHCARTS

- No changes to **WEDNESDAY - THURSDAY** program.
- New Obstacle Course on CFA Track (Track 2).
- New Endurance loop on CFA Track (Track 2).
- New resource kit and info webinars provided.



ENERGY 
BREAKTHROUGH
POWERED BY IMAGINATION





KEY 2023 CHANGES

HPV PRIMARY

- Moves to **Track One from Track Two**.
- Program moves forward to **WEDNESDAY to FRIDAY** *from THURSDAY to SATURDAY*.
- Increased capacity to 135 teams total.
- Increased cap from **three teams** per school to **four teams** per school.
- Will camp on Princes Park and Hockey Field.

NEW TIMETABLE

- WEDNESDAY: Judging and Scrutineering
- WEDNESDAY NIGHT: Practice session (with the TRYathlon Primary teams).
- THURSDAY: 9am – 5pm Trial 1 of 2: First 8 hours with the TRYathlon Primary teams.
- FRIDAY: 6am – 12pm Trial 2 of 2: Final 6 hours *without* TRYathlon teams.
1pm – Awards Ceremony



KEY 2023 CHANGES

HPV SECONDARY & ENERGY EFFICIENT VEHICLES

- No major changes to program.
- All activities still on Track 1.
- Schools camping on Jubilee Oval will need to bump in before or after the HPV Primary Trial event.
- 24 Hour Trial will now begin at 12noon on Saturday until 12noon on Sunday.
- First 8 Hours of Trial will be shared with TRYathlon Secondary teams.
- Increased cap from **three teams** per school to **four teams** per school.
- New EEV safety briefing session.
- New EEV Charging Container

THURSDAY NIGHT

NEW opportunity for:

- Movie Night
- Show'N'Shine for HPV and EEV
- Guest Speaker



KEY 2023 CHANGES

TRYATHLON

TIMETABLES

- **Primary TRYathlon teams** will follow the HPV Primary Program:
 - WEDNESDAY: Judging
 - WEDNESDAY: Practice session with the HPV Primary teams.
 - THURSDAY: Trial: First 8 hours with the HPV Primary teams.
 - FRIDAY PM: TT and Obstacle.
- **Secondary TRYathlon teams** will follow the HPV Secondary Program:
 - FRIDAY AM: Judging
 - FRIDAY PM: TT and Obstacle.
 - FRIDAY NIGHT: Practice session with the HPV Secondary teams.
 - SATURDAY: Trial: First 8 hours with the HPV Secondary teams.
- **All TRYathlon teams** completed the Time Trial and Obstacle Rally together on Friday afternoon. New obstacles.

LOCATIONS:

- TRYathlon Time Trial on top loop of Track 1.
- TRYathlon Obstacle on front straight of Track 2.
- TRYathlon 8 Hour Trial on Track 1.



ENERGY BREAKTHROUGH SITE - KEY

eb.org.au

- | | | | | |
|---------------------|---------------------------|--------------------------|---|-------------------------|
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| Assembly Area | Showers | Road Closed | Stage | Event Operations Centre |
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BALLARAT/AVOCA →

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ENERGY BREAKTHROUGH

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IN-SCHOOLS ACTIVITY



CEP Education Team Activities

1. Developed 'Team Managers Hub' with resources and links for schools (<https://www.eb.org.au/team-managers-hub/>)
2. Produced and published online a D.I.Y Pushcart Kit for schools
3. Provided links to a D.I.Y Human Powered Vehicle Kit for schools
4. Produced and supplied a 'Junkyard Challenge' activity kit for schools.
5. Hosted Test N Tune Day in Bendigo in March for teachers to learn and grow, with 10 schools in attendance.
6. Hosted a professional development webinar for teachers to explain the 2023 program changes. Approximately 60 teachers attended.
7. Hosted professional development webinars for teachers involved in the Robotics, Junkyard Challenge, Pushcarts and TRYathlon categories. These were held early in Term 3. Approximately 30 teachers attended across these PD sessions.
8. Provided phone support to schools participating in Robotics, Junkyard Challenge, Pushcarts, Human Powered and Energy Efficient Vehicle events.
9. Visited in-person and presented to students in over 10+ schools
10. Held three workshops on how to better support EB schools with Ben Goodall, Bec Lardner and Jono Keane from Trisled and Geoff Wood from GTrikes.
11. Published safety advice around handling of lithium batteries for electric vehicles, plus a safety briefing.

ENERGY BREAKTHROUGH

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2022 REVIEW SESSION



Past Recommendations

TOP PRIORITY AREAS

Area	RECOMMENDATION	ACTIONS SINCE 2022
1. Volunteers	Create a volunteer coordinator role	CREATED role, more support needed
2. Marketing & Communication	Market the event more broadly and throughout the year	ONGOING through CEP, and school's networks.
3. Sponsorship	Develop further sponsorship	UNDERWAY IN 2023 through Partnerships role. New sponsor in Community Bank - Avoca, Maryborough, St Arnaud.
4. Marketing & Communication	Tell the history and story of Energy Breakthrough in the media.	NOT YET STARTED due to funding and resources. Remains a gap.

Past Recommendations

OTHER ACTION ITEMS

Area	RECOMMENDATION	ACTIONS SINCE 2022
Volunteers	Improve recruitment. Add lockers. Lunch packs for catering. Improve volunteer sign-in and sign-up process.	New volunteer portal. New lockers. New catering location. New sponsor in Community Bank - Avoca, Maryborough, St Arnaud.
Camping	Briefing with B-Alternative. Encourage more sustainable practices for schools.	More work needed.
Site Set-up and Pack-up	Investigate alternative dividers for Display & Presentation. Investigate alternative power for traffic lights.	Dividers - investigate for 2024. Traffic lights - will be rewired for 2024.
Communications	Earlier computer set-up. Daily newsletter.	Good in some areas, no daily newsletter in 2024 due to lack of volunteers.

Past Recommendations

OTHER ACTION ITEMS (cont.)

Area	RECOMMENDATION	ACTIONS SINCE 2022
Expo	Retain Scouts involvement. EB specific showcase.	More work needed.
Waste Management	Improved pre-event messaging around waste. More labelled bins.	Progressed in various ways.
Sponsors	Utilise La Trobe for personnel. Explore wind farm sponsors. Engage schools throughout the year.	Progressed in various ways, but more work needed.
Emergency management	Meet earlier in the year. Retain lessons learnt from 2022.	ACTIONED.

ENERGY BREAKTHROUGH

THANK YOU

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Document review and authorisation

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1.0	Draft	12.12.23	M. Ludeman	C. Flanagan-Smith	L. McKenzie	C. Flanagan-Smith	CGSC
2.0	Final (one word change)	21.12.23	M. Ludeman	C. Flanagan-Smith	L. McKenzie	C. Flanagan-Smith	CGSC

9. Councillor Reports and General Business

10. Notices of Motion

Nil

11. Urgent Business

12. Confidential Business

Nil

13. Meeting Closure